

No. 21/27/2022-CS.I(Coord.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS.I Division)

2nd Floor, 'A' Wing, Lok Nayak Bhawan,
Khan Market, New Delhi
Dated the 12th December, 2022

OFFICE MEMORANDUM

Sub: Uploading the Vacancy Circulars (VCs) for filling up the posts on deputation/ contract basis by CSS/ CSSS officers- New Guidelines - Regarding.

The undersigned is directed to refer to the O.M. No. 21/04/2022-CSCMS dated 15th November 2022 (available on website of DoPT) wherein it has already been conveyed regarding availability of the provision of Publication of Advertisement by borrowing office on the CSCMS portal itself for uploading of vacancy circulars where the CSS/CSSS officers (Serving) are eligible to apply for such posts. It has also been informed in the same O.M. that for this purpose the Nodal Officer from his login can onboard PSUs/Autonomous bodies/Attached offices as Sub Nodal Officer.

2. Accordingly, the Cadre Units are requested to onboard PSUs/Attached/Subordinate offices under their control on CSCMS portal and give wider awareness to the need to upload Vacancy Circulars, where the CSS/CSSS officers are eligible for submitting applications against those vacancies only on CSCMS portal.

3. It may further be noted that henceforth only deputation proposals which are published on CSCMS portal are visible to the CSS/CSSS officers. The CSS/CSSS officer can apply for eligible posts only through CSCMS portal. CS Division will not be accepting any physical vacancy circulars or any physical application of the employees for deputation.

4. For any further clarification, Ministries/ Departments are requested to contact CSCMS Section (DoPT) at:

Shri Krishnandan Kumar, Section Officer, CSCMS Section
Email: krishnandan.k@gov.in

5. This issues with the approval of the Competent Authority.

(Sunil Kumar)
12/12/2022
(Sunil Kumar)

Under Secretary to the Govt. of India

To:

All the Ministries/ Departments/ Offices through DoPT's website.