

IMMEDIATE

No. 21/2/2019-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, LokNayakBhawan,
Khan Market, New Delhi – 110003.

Dated: 14.10.2019

OFFICE MEMORANDUM

Subject: Level-III Training Programme from 28th October, 2019 to 15th November, 2019 for PSs of CSSS – regarding.

The undersigned is directed to say that PSs of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the Level-III Training Programme being conducted by the ISTM from 28.10.2019 to 15.11.2019. **It may be noted that successful completion of Level-III training programme will be essential for promotion to the grade of Principal Private Secretary.** The officers who do not attend or successfully complete the Level-III Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

2. The concerned cadre authorities are, therefore, requested to ensure that the officers nominated to the above training programme be relieved in time.

3. All nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **http://www.istm.gov.in/home/online_nomination_form**. The officers may take a print out of the form once filled up & submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/Departments are required to sanction an advance of Rs.45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Agam Aggarwal, Deputy Director & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 28.10.2019.



(Dinesh)

Under Secretary to the Govt. of India

☎: 2465 4020

To

The Under Secretary (Admn.) of the concerned Cadre Units.

Copy to:-

1. Shri Agam Aggarwal, Deputy Director & Course Director, ISTM, New Delhi. It is requested that **(i)** a copy of the signed from authenticated by the sponsoring authority and submitted by the participants & **(ii)** a list of participants not attended the training programme may please be furnished to this department at the earliest.
2. Training Division, DoP&T, Old JNU Campus, New Delhi.
3. Officers concerned (through website of DoP&T)

Annexure to the OM No. 21/2/2019-CS.II(A) dated 14.10.2019**List of PSs of CSSS nominated for Level-III training programme to be held from 28.10.2019 to 15.11.2019**

S.No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	Manoj Gaur*	28-07-1962	Skill Development	2013
2	Gulshan Kumar*	07-08-1962	Civil Aviation	2013
3	Sandip Kumar*	29-02-1976	Heavy Industries	2013
4	Anita Sharma*	16-01-1978	I&B	2013
5	Dimple Johar	09-08-1977	I&B	2013
6	Dinesh C	19-11-1970	Housing & UA	2013
7	Geeta Negi	18-11-1977	I&B	2013
8	Kirti Vikas Oze	22-06-1963	Labour	2013
9	Mahender Singh Rawat	22-09-1974	Civil Aviation	2013
10	Madhu Khurana	01-05-1970	Legal Affairs	2013
11	Jitender Singh Saini	30-06-1971	HRD	2013
12	Preetika Singh	12-02-1975	Telecom	2013
13	Shailender Gopal	15-07-1969	I&B	2013
14	Deepika Satija	06-11-1980	Tribal Affairs	2013
15	A.K. Bobin	14-04-1969	Housing & UA	2013
16	Sudha Bhardwaj	22-11-1974	I&B	2013
17	Anju Sethi	08-07-1977	Housing & UA	2013
18	Neeta Thapiyal	11-05-1975	Health & FW	2013
19	Manoj Kumar	01-07-1973	MHA	2013
20	Deepa Rajesh	30-05-1976	I&B	2013
21	Baljeet Johar	07-09-1961	Agriculture	2013
22	Amit Kumar	09-07-1976	Corporate Affairs	2013
23	P.Vijaya	30-08-1964	Health & FW	2013
24	Reema	12-07-1973	Culture	2013
25	Preeti Shah	16-12-1968	Culture	2013
26	Maradani Pushpalatha	01-04-1973	UPSC	2013
27	R. Usha	10-07-1971	MSME	2013
28	Pawan Kumar	01-05-1978	Legal Affairs	2013
29	Prahlad Kumar	26-04-1980	COMMERCE	2013
30	Tara Wati	01-07-1973	Power	2013
31	Brij Mohan	08-07-1979	Expenditure	2013
32	Rajendra Kumar	20-09-1973	Expenditure	2013
33	Bharat Kumar	24-07-1972	WCD	2013
34	Renu Gangarh	17-02-1974	Fertilizers	2013
35	Mahesh Kumar	06-04-1972	Power	2013

* 2nd Nomination