

Most Immediate

**No. 8/1/2016-CS-I (Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi
Dated the 15th March, 2016**

OFFICE MEMORANDUM

**Subject: Level 'B' Training Programme at ISTM for Assistants of the CSS
during the period from 04/04/2016 to 06/05/2016.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **04/04/2016 to 06/05/2016**. Accordingly, these officers may be relieved of their duties and advised to report to **Shri P K Jaiswal, Under Secretary/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 4th April, 2016**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OMs (i) No.1/1/2009-CSI (Trg.) dated 24th February, 2010 and (ii) T-25017/01/2014-Trg (ISTM) dated 11th August, 2015. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12th July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

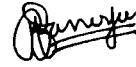
3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**

4. The officers who are being nominated for the third (and final) chance will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

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5. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

6. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri P K Jaiswal, Under Secretary/Course Director, ISTM** New Delhi who is accessible on Phone No. 26185311(O), M.No. 9868839734.



(**Biswajit Banerjee**)

Under Secretary to Government of India
Tele. : 24629413

To

**Min/Dept.of
Joint Secretary(Admn.)**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Ms Geetha Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM (Coord) dated 13th December, 2013.
2. **ISTM, (Shri P K Jaiswal, Under Secretary/Course Director)**, Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 4th April, 2016 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO (S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.

ANNEXURE**LIST OF OFFICERS FOR LEVEL-B TRAINING PROGRAMME AT
ISTM FROM 04/04/2016 TO 06/05/2016**

S. No	Year/CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	2003/1501	Rani Malhotra *	18-Jul-58	Sc & Tech.
2	2003/1511	Rema Subhash*	23-Dec-58	MHA
3	2003/1512	Sarbjit Singh*	3-Apr-59	DoPT
4	2003/1517	S.K. Kataria*	19-Dec-60	MHA
5	2003/1528	Jeetender Kaur*	21-Dec-57	RD
6	2003/1561	Anuradha Grover*	13-May-58	RD
7	2003/1564	Chander Prabha Taluja*	13-Oct-57	DoPT
8	2003/1568	P.V. Sharma*	7-Jan-58	DoPT
9	2003/1570	Usha Malik*	16-Aug-60	DoPT
10	2003/1722	Dharam Pal*	10-Aug-61	Env/Forests
11	2003/1739	Narinder D. Rajora*	21-Sep-59	Expenditure
12	2003/1799	Hari Chand*	5-Jul-61	Expenditure
13	2003/1823	Om Prakash Solanki*	10-Mar-62	MSME
14	2003/1841	Pradeep Singh*	24-Feb-63	Education
15	2003/1860	Dewan Ram *	5-May-60	MHA
16	2003/1868	Mir Singh*	12-Dec-57	Defence
17	2003/1880	S.S. Sandhu*	28-May-61	Education
18	2003/1593	Partha Sarthi Saha*	9-Jan-58	UD
19	2003/1616	Rajeshwar Singh Dagar*	18-Jul-64	RD
20	2003/1932	Om Narain Lohmod*	15-Jul-57	RT&H
21	2003/1617	Asha Sethi*	27/Sep-62	HFW
22	1282	Shri A K Sinha Biswas**	15/3/58	Sc & Tech.
23	1305	Avinash Kaur*	13/1/58	I/B
24	1347	S C Sharma**	22/11/57	MHA
25	1405	Tarun Pandey*	15/9/61	Expenditure
26	2003/1626	Heera Kataria	18-Jan-62	Tribal Affairs
27	2003/1628	Shiv Kumar	03-Jun-64	IP&P
28	2003/1633	Asha Bhola	07-May-60	WCD
29	2003/1633-A	Neelam Sharma	04-Jan-60	Expenditure
30	2003/1641	Usha Rani	13-Feb-62	Agriculture

S. No	Year/CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
31	2003/1644	V.C. Barthwal	25-Nov-59	MHA
32	2003/1647	V.S. Rawat	15-Apr-61	Fertilizer
33	2003/1648	Shashi Jarial	02-Jan-61	Defence
34	2003/1652	P.K. Sharma	04-Mar-59	Civil Aviation
35	2003/1659	Hari Shankar Prasad	03-Jan-63	UD
36	2003/1664	Aparna Sinha Biswas	22-Jun-60	Expenditure
37	2003/1669	R.C. Mathpal	17-Jun-59	Coal
38	2003/1676	Uma Aggarwal	12-Jun-63	Niti Aayog
39	2003/1677	Jyotisna Kapoor	20-Jul-61	Water Resources
40	2003/1682	Danial Masih	23-Feb-60	I&B
41	2003/1684	H.K. Sharma	01-Dec-60	RD
42	2003/1686	Trilok Singh	08-Jan-63	HFW
43	2003/1688	Mahesh Mishra	02-Aug-62	S&T
44	2003/1689	Ellora Banerjee	06-Apr-59	Food & PD
45	2003/1694	Sushma Kakkar	01-Sep-59	UPSC

****THIRD AND FINAL NOMINATION**

***SECOND NOMINATION**

Note:-

The officers who are nominated for the third and final chance are **Deemed to have been Relieved** for the training.