

F. No. 7/6/2019-CS-I (A)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel and Training  
CS-I (A) Section

2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi  
Dated the 15<sup>th</sup> September, 2020

**OFFICE MEMORANDUM**

Subject:- Filling up vacancy of ASOs (CSS Cadre) at Directorate General Labour Bureau (DGLB), Chandigarh and Directorate General Factory Advice Service and Labour Institute (DGFASALI), Mumbai, M/o Labour & Employment-reg.

The vacancies in the Assistant Section Officer's Grade (CSS) in the following offices are proposed to be filled up in terms of guidelines laid down in DOPT's OM No. 21/2/2009-CS. I (P) dated 16.07.2015:

- (i) **DGLB, M/o Labour & Employment, Chandigarh- 02 (Two)**
- (ii) **DGFASALI, M/o Labour & Employment, Mumbai- 05 (Five)**

2. All eligible Assistant Section Officer (ASO) of CSS who are clear from vigilance angle may forward their applications along with their personal particulars in the enclosed format through their Cadre Controlling Authorities by **15<sup>th</sup> October, 2020**. Since the posts are of CSS, officers belonging to other services need not apply.

3. The Cadre Units while forwarding the applications may indicate the vigilance status of the officer. Assistant Section Officers who apply for the post will not be allowed to withdraw their nomination subsequently. Applications received after the last date from the Cadre Controlling Authorities or otherwise found incomplete will not be considered. While forwarding the application cadre controlling authorities should also certify that the officer concerned would be relieved without substitute in the event of his selection. This Department would provide substitute in place of the selected candidate in due course.

  
(George D. Toppo

Under Secretary to the Govt. of India  
Tel No. 24642705

To

All Ministries/Departments of Governemnt of India (Through website of this Department)

**Annexure**

Request for posting to:

1. Personal Information

1.	Name of Officer	
2.	Designation	
3.	Date of Birth	
4.	Select List Year/DR year (with AIR)	
5.	Present Ministry/Department	
6.	Educational Qualification	
7.	Contact Number	
8.	e-Mail	

2. Experience (Including deputation details)

Sl. No.	Grade	Ministry/Dept	Period (Give dates)	Subject dealt (in brief)
1..				
2.				
3.				
4.				

3. Reason for posting: (please tick wherever applicable)

- a. Medical Grounds
- Self (please attach documents in case of self)
- Parents
- Others
- b. Spouse Grounds (please attach proof)
- c. Others

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Certified that i have verified the date in respect of me in the web based cadre management system and the data available therein is correct and up to date. And the data available herein is correct and up to date.

Date:

(Signature of Applicant)