

No. 12/3/2016-CS.II(B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated: 16th May, 2016

OFFICE MEMORANDUM

Subject: Filling up of 2 vacant posts of Sr. Secretariat Assistant of CSCS Cadre in regional office of Staff Selection Commission(ER), Kolkata-reg.

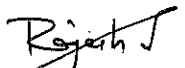
The undersigned is directed to say that the following posts belonging to CSCS Cadre are lying vacant in regional office of SSC(ER), Kolkata:-

S. No.	Office	Cadre Unit	Post	No. of vacancies
1	SSC-Kolkata	DoP&T	Sr. Secretariat Assistant (SSA)	2

2. All the Cadre Units of CSCS are requested that the application of willing officers for filling up the outstation posts of Sr. Secretariat Assistants in regional office of SSC, Kolkata be forwarded along with their personal particular in the enclosed proforma not later than 25th May, 2016 for being considered to the aforesaid post.

3. Before sending the particulars, it may be assured that the web based data in respect of the official(s) are updated.

Encl: As above


(Rajesh Sarswat)
Under Secretary to the Govt. of India
Telefax: 24654020

To

Under Secretary (Admn.)
Participating cadre units of CSCS
(As per Annexure)

ALL CADRE UNITS OF CSCS

1. **US** (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. **US** (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. **US** (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
4. **US** (Admn.), M/o Commerce & Industry, Udyog Bhavan, New Delhi.
5. **US** (Admn.), M/o Corporate Affairs, Shastri Bhavan, New Delhi.
6. **US** (Admn.), D/o Consumer Affairs, Krishi Bhavan, New Delhi.
7. **US** (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
8. **US** (Admn.), M/o Defence, B Wing, Sena Bhavan, New Delhi.
9. **US** (Admn.), M/o Earth Sciences, Prithvi Bhavan, New Delhi.
10. **US** (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, New Delhi.
11. **US** (Admn.), D/o Expenditure, North Block, New Delhi.
12. **US** (Admn.), D/o Fertilizers, Shastri Bhavan, New Delhi.
13. **US** (Admn.), D/o Food & Public Distribution, Krishi Bhavan, New Delhi.
14. **US** (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
15. **US** (Admn.), M/o Home Affairs, North Block, New Delhi.
16. **US** (Admn.), D/o Industrial Policy & Promotion, Udyog Bhavan, New Delhi.
17. **US** (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
18. **US** (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
19. **US** (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
20. **US** (Admn.), M/o MSME, Udyog Bhavan, New Delhi.
21. **US** (Admn.), M/o Mines, Shastri Bhavan, New Delhi.
22. **US**(Admn.) M/o Minority Affairs, CGO Complex, Lodhi Road, New Delhi
23. **US** (Admn.), D/o Personnel & Training, North Block, New Delhi
24. **US** (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi
25. **US** (Admn.), NITI Aayog, Yojana Bhavan, Sansad Marg, New Delhi.
26. **ADG** (Admn.), D/o Posts, Dak Bhavan, Sansad Marg, New Delhi.
27. **US** (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
28. **US** (Admn.), M/o Road, Transport & Highways, Transport Bhavan, New Delhi.
29. **US** (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
30. **US** (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
31. **US** (Admn.), D/o Higher Education, Shastri Bhavan, New Delhi.
32. **US** (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
33. **US** (Admn.), M/o Social Justice & Empowerment, Shastri Bhavan, New Delhi.
34. **US** (Admn.), M/o Steel, Udyog Bhavan, New Delhi.
35. **US** (Admn.), Supply Division, Nirman Bhavan, New Delhi.
36. **US** (Admn.), D/o Telecommunication, Sanchar Bhavan, New Delhi.
37. **US** (Admn.), UPSC., Dholpur House, Shahjahan Road, New Delhi
38. **US** (Admn.), M/o Urban Development, Nirman Bhavan, New Delhi.
39. **US** (Admn.), M/o Water Resources, Shram Shakti Bhavan, New Delhi.
40. **US** (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi
41. **US** (Admn.), M/o Youth Affairs & Sports, Shastri Bhavan, New Delhi

BIO-DATA

1. NAME :
2. DESIGNATION:
3. DATE OF BIRTH :
4. PRESENT MINISTRY/DEPARTMENT:
5. PERSONAL CONTACT NUMBER:
6. EDUCATIONAL QUALIFICATION:
7. EXPERIENCE (INCLUDING DEPUTATION DETAILS):

S. No	GRADE	MINISTRY / DEPARTMENT	FROM	TO	ATTACHED WITH

8. MEDIUM:

9. REASONS FOR SEEKING OUTSTATION POST:

Date _____

(Signature of the applicant)