

No. 21/2/2019-CS-II(A)

Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi - 110003
Dated the 16th May, 2019

OFFICE MEMORANDUM

Subject:- Level-III Training Programme from 10th June, 2019 to 28th June, 2019 for PSs/PPSs (ad-hoc) of CSSS - reg.

The undersigned is directed to say that PSs/PPSs (ad-hoc) of CSSS, whose names are given in the Annexure-I to this OM, have been nominated to participate in the Level-III Training Programme being conducted by the ISTM from 10.06.2019 to 28.06.2019. **It may be noted that successful completion of Level-III programme will be essential for promotion to the grade of Principal Private Secretary. The officers who do not attend or successfully complete the Level-III Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.**

2. The concerned cadre authorities are, therefore, requested to ensure that the officers nominated to the above training programme are relieved on time.
3. All nominated officers for the above stated training programme are directed to visit the ISTM website and fill the online form and submit the same online **without fail** immediately. The link is **http://www.istm.gov.in/home/online_nomination_form**. The officers may take a print out of the form once filled up and submitted online, and then get it signed by their sponsoring authority and carry it with them on joining day of the course, at ISTM.
4. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/ Departments are required to sanction an advance of Rs. 45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.
5. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Moloy Sanyal, Deputy Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 10.06.2019.

6. The concerned cadre authorities are also requested to send Curriculum Vitae of each participant, specifically indicating their gender and medium of stenography (English/Hindi) in prescribed proforma given in the Annexure-II, to Shri Moloy Sanyal, Deputy Director, ISTM, New Delhi.



(Dinesh)

Under Secretary to the Govt. of India

Tel: 24623157

To

Under Secretary (Admn.) of the concerned Cadre Units.

Copy to:-

1. Shri Moloy Sanyal, Deputy Director, ISTM along with a copy of list of Participants.
2. Training Division, DoP&T, Old JNU Campus, New Delhi.
3. Officers concerned (through website of DoP&T)

**List of PSs/PPSs(ad-hoc) of CSSS nominated for Level-III training programme to be held from
10.06.2019 to 28.06.2019**

S.No.	CSL No.	Name (Shri/Ms./Smt.)	Cadre	DoB
1	959	D.P. Majumdar*	Water Resource	22-07-70
2	1012	Naveen Bagotra*	Doner	06-03-77
3	1015	Anita Kumari*	Agriculture	08-03-72
4	1020	Hemant*	MHA	14-08-77
5	1031	P Venkata Swamy*	MHA	21-05-72
6	771	P. K. Sukanya	Telecom	05-05-66
7	1006	Prem Chand	Food Processing Industry	02-09-63
8	1014	Sanjay Kumar	Rural Dev.	11-10-70
9	1022	Kailash Sivtya	Housing & Urban Affairs	17-03-72
10	1025	Chand	Science & Tech.	04-03-71
11	1026	Satish Tagra	Health & FW	15-07-67
12	1027	Vanlalsiami fanai	Power	21-06-68
13	1030	Bhagwat Prasad	Niti Ayog	01-01-67
14	1039	Sheela Yadav	Road Transport & Highway	14-07-74
15	1048	Pradeep Kumar	Heavy Industry	14-08-73
16	1051	Meena Tura	Steel	01-08-69
17	1055	Savita kumari	Science & Tech.	08-08-71
18	1065	Litton Soren	Legal Affairs	21-11-78
19	1128	Ashok Kumar Dash	UPSC	18-04-71
20	1129	Rosika	Home Affairs	02-10-76
21	1130	Hemlata	HRD	02-02-77
22	1131	Rajender Singh Panwar	Shipping	06-09-70
23	1132	Jaipal Singh	DoP&T	14-12-77
24	1133	Sunil Kumar	Minority	10-03-74
25	1134	Anjali Malasi	I&B	09-02-76
26	1135	Vandana Sagar	MHA	09-12-72
27	1136	Bhagwat Prasad	Coal	16-10-72
28	1137	Shubhashish Kumar Banerjee	IP&P	02-03-70
29	1138	Subhash Chander	HRD	20-04-70
30	1139	E. Jotheeswaran	Food & PD	10-06-73
31	1140	Saroj Kumar Mishra	Home Affairs	10-06-74
32	1141	Anand Prakash	Defence	07-03-76
33	1142	Bhargao Gulab Gaurkhede	Home Affairs	02-10-65
34	1143	Suman	Legal Affairs	14-05-73
35	1144	Raman kumar	DoP&T	30-05-68
36	1145	T. Navaneetha Krishnan	IP&P	24-05-74
37	1146	Beenu Singh	MSME	18-01-72
38	1148	Kuldeep Kumar	I&B	03-04-68
39	1149	S.N. Lamhor	I&B	24-01-70
40	1151	A. S. Chauhan	Steel	19-05-72
41	1154	Vijay Malhotra	Defence	20-09-62

*-2nd Nomination

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Whether Hindi/English Stenographer _____
6. Academic qualification _____
7. Date of joining as PS _____
Select List Year _____
8. Whether the nominee is a member of SC/ST if yes, please specify
Yes/No _____
SC/ST _____
9. Previous Training undergone
(i) ISTM _____
(ii) Other Training Institute _____
10. Address
Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
E-mail _____

Signature