

No.25/11/2013-CS.II(B)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-3  
Dated, the 16<sup>th</sup> June, 2015.

**OFFICE MEMORANDUM**

**Subject: Training of MTSs and LDCs-reg.**

The undersigned is directed to refer to this Department's O.M of even number dated 15<sup>th</sup> May, 2015 vide which all the cadre units of CSCS were requested to forward a list of MTSs and LDCs to this Department by 22.05.2015.

2. It has been observed that only 19 Ministries/Departments so far have furnished the data in respect of MTSs and LDCs. The Cadre Units of CSCS mentioned in Annexure-I of this O.M are requested to forward the list of MTSs and LDCs working in Ministries/Departments and also from organisations which are participating offices under CSCS (as per the proforma enclosed), to this Department immediately so that the same could be sent to ISTM.

3. This may be given top priority and the list of MTS and LDCs be furnished to this Department at an early date urgently by 19.06.2015.

4. The cadre units (list enclosed) may compile the data with respect to their own staff in the Ministries/Departments as well as the participating offices under CSCS which are under their Administration control and forward the same to this Department.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel: 24623157

To,

As per Annexure-I

Copy for information to:

Smt. Geeta Nair (Deputy Director), ISTM, Old JNU Campus, New Delhi-110067 w.r.t  
D.O. No. A-33027/6/2014-ISTM/333 dated 7<sup>th</sup> May, 2015.

## ANNEXURE-I

1. US (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. US (Admn.), D/o Consumer Affairs, Krishi Bhavan, New Delhi.
4. US (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
5. US (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, Jor Bagh Road, New Delhi- 03.
6. US (Admn.), D/o Expenditure, North Block, New Delhi.
7. US (Admn.), D/o Food & Public Distribution, Krishi Bhavan, New Delhi.
8. US (Admn.), D/o Industrial Policy & Promotion, Udyog Bhavan, New Delhi.
9. US (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
10. US (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
11. US (Admn.), M/o M.S.M.E, Udyog Bhavan, New Delhi.
12. US (Admn.), M/o Mines, Shastri Bhavan, New Delhi.
13. US (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
14. US (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi.
15. US (Admn.), Planning Commission, Yojana Bhavan, New Delhi.
16. US (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
17. US (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
18. US (Admn.), M/o Steel, Udyog Bhavan, New Delhi.
19. US (Admn.), D/o Telecommunication, Sanchar Bhavan, New Delhi.
20. US (Admn.), M/o Tribal Affairs, Shastri Bhavan, New Delhi.
21. US (Admn.), U. P. S. C., Dholpur House, Shahjahan Road, New Delhi.
22. US (Admn.), M/o Urban Development, Nirman Bhavan, New Delhi.
23. US (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi,