

No.1/7/2020-NTTM  
Government of India  
Ministry of Textiles

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Udyog Bhawan, New Delhi  
Dated : 17<sup>th</sup> November, 2021

**OFFICE MEMORANDUM**

Subject:-Filling up the 01(one) post of Deputy Mission Director in **National Technical Textiles Mission** on deputation basis in the Ministry of Textiles.

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The undersigned is directed to say that One post Deputy Mission Director (pay matrix level 11) are proposed to be filled up by transfer on deputation basis for operation under National Technical Textiles Mission (2020-2024) in the Ministry of Textiles.

2. The qualification and experience required for the post and other details are given in Annexure-I.

3. It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Secretary (NTTM), Ministry of Textiles, Room No.235, Udyog Bhawan, New Delhi 110011 **within 3 weeks** from the date of issue of this OM together with the following supporting documents:

- (i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 5 years duly attested a Group 'A' officer (not below the rank of Under Secretary to the Government of India)
- (ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
- (iii) Integrity Certificate/Vigilance clearance in respect of the officer.
- (iv) Cadre clearance in respect of the officer.

4. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs) and other documents/information mentioned above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applications, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his/her duties.

5. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.



(R.S. Shukla)

Deputy Secretary to the Gov. of India  
E-mail: [ravishankershukla.ofb@ofb.gov.in](mailto:ravishankershukla.ofb@ofb.gov.in)

Copy to

1. Department of Personnel & Training, with the request to kindly upload it on the website of persmin.nic.in for giving wide publications.
2. All Ministries/Departments of Government of India (As per standardlist)
3. NIC for uploading it on the official website of Ministry of Textiles

**ANNEXURE - I**

1	Name of the post	Deputy Mission Director
2	Ministry / Department/ Office	National Technical Textiles Mission under Ministry of Textiles, Government of India.
3	No of Vacancies	One (1)
4	Pay scale/ pay matrix	Level 11
5	Method of recruitment	On deputation
6	Eligibility & Age limit	(a) Officers of the Central Government:  (i) Holding analogous posts on a regular basis in the cadre/ Department; or  (ii) With three years regular service in the grade after appointment thereto on a regular basis in the Matrix of Level - 10 or equivalent in the parent cadre/ department ; and  (b) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
7	Educational and other qualifications ) required	Relevant experience in programme implementation of Government Schemes.
8	Period of Deputation	Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall be for three years and one year extension with approval of Competent Authority.
9	Last date	9th December 2021

**Annexure II**

<b>S. No.</b>	<b>Details Required</b>	<b>To be Filled by the Applicant</b>
1.	Name of the Candidate (n block letters)	
2.	Father's /Husband's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Present post held with date from which held	
6.	Educational Qualifications	
7.	Pay Scale of the post held and pay drawn at present	
8.	Details of service/Experience in various posts	
9.	Date from which in continuous Government Service	
10.	Whether belongs to SC/ST/OBC	
11.	Address of Correspondence	
12.	Permanent Residential Address	

Signature of the Candidate

Date:

Place:

**CERTIFICATE**

(To be given by Head of the Department)

Certified that the particulars have been verified and learned to be correct.