

REMINDER

No. 26/2/2015-CS.I (PR/CMS)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
CS.I Division

2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi 110003  
Dated the 18<sup>th</sup> January, 2015

**OFFICE MEMORANDUM**

Subject: Immovable Property Return for the year 2015 (as on 31.12.2015) – submission through **cscms.nic.in** regarding.

The undersigned is directed to refer to this Department's O.M. of even number dated 21.12.2015 regarding submission of Immovable Property Return by CSS officers under Rule 18 of CCS (conduct) Rules, 1964 and to state that the last date of Submission of IPR is 31.01.2016.

2. All CSS officers are requested to submit the IPR for the year 2015 (as on 31.12.2015) online at **cscms.nic.in** at the earliest without waiting for the last date to approach to avoid rush and slowing down of the system at the last moment. All officers of US and above levels of CSS should also take a print out of the return filed online and submit to this Department duly signed. **Assistant Section Officers/Section Officers** of CSS will submit the print out and duly signed IPR to their Admin/Vigilance Division.

3. Ministries/Departments are requested that the contents of this O.M. may be widely circulated among all CSS officers working under their control. They should also monitor and ensure that the returns are submitted by all officers within the stipulated period without fail through Web Based Cadre Management System. **The officers are also informed that for non-submission of IPR within the stipulated date, vigilance clearance will be denied for empanelment, deputations etc.**

4. In case of any difficulty, please contact CMC officials who have developed Web Based Cadre Management system at telephone No. 24629890.

(Y. Srinivasaragavan)

Under Secretary to the Government of India  
Tele.:24629412

All Ministries/Departments of Govt. of India