

F.No.7/10/2015-CS.I(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi,
Dated the 18th January, 2016

OFFICE MEMORANDUM

Subject: Posting of Direct Recruit Assistant Section Officers of 2013-2014.

At present 370 direct recruit Assistant Section Officers are undergoing Foundational Training organized by ISTM. On successful completion of training, these DR Assistant Section Officers will be posted to participating Ministries/Departments of CSS from 07.03.2016.

2. All the Ministries/Departments concerned are, therefore, requested to furnish the vacancy position in the grades of Section Officer and Assistant Section Officers **as on 01.03.2016** in the format given below only by e-mail at kumar.m13@nic.in by **31.01.2016** positively.

1	Name of the Cadre Unit	
2	Vacancies as on 01.03.2016	
(i)	Section Officer's Grade	
(ii)	Assistant Section Officers Grade	
3	Total Assistant Section Officers required keeping in view promotion, retirement, deputation, long leave etc. in the grade	

3. In case of no response by stipulated date is received it will be presumed that Ministry/Department does not require more Assistant Section Officers at present.



(Parminder Singh)

Under Secretary to the Government of India

Tel: 24642705

To,

All Ministries/Departments participating in CSS (through website of this Department)