

IMMEDIATE

No. 21/2/2019-CS-II(A)(i)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated: 20.12.2019

OFFICE MEMORANDUM

Subject: Level-III Training Programme from 13th January, 2020 to 31st January, 2020 for PSs of CSSS – regarding.

The undersigned is directed to say that PSs of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the Level-III Training Programme being conducted by the ISTM from 13.01.2020 to 31.01.2020. **It may be noted that successful completion of Level-III training programme will be essential for promotion to the grade of Principal Private Secretary.** The officers who do not attend or successfully complete the Level-III Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

2. The concerned cadre authorities are, therefore, requested to ensure that the officers nominated to the above training programme be relieved in time.

3. All nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **http://www.istm.gov.in/home/online_nomination_form**. The officers may take a print out of the form once filled up & submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/Departments are required to sanction an advance of Rs.45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Bhagaban Padhy, Deputy Director & Course Coordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 13.01.2020.



(Dinesh)

Under Secretary to the Govt. of India

☎: 2465 4020

To

The Under Secretary (Admn.) of the concerned Cadre Units.

Copy to:-

1. Shri Bhagaban Padhy, Deputy Director & Course Coordinator, ISTM, New Delhi. It is requested that **(i)** a copy of the signed from authenticated by the sponsoring authority and submitted by the participants & **(ii)** a list of participants not attended the training programe may please be furnished to this department at the earliest.
2. Training Division, DoP&T, Old JNU Campus, New Delhi.
3. Officers concerned (through website of DoP&T)

Annexure to the OM No. 21/2/2019-CS.II(A) dated 20.12.2019 (i)

List of PSs of CSSS nominated for Level-III training programme to be held from 13.01.2020 to 31.01.2020

S.No	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	Anita Bijalwan	28-10-1975	Water Res.	2014
2	Anil Kumar Gupta	05-05-1969	MHA	2014
3	Uma Taneja	21-11-1962	Water Res.	2014
4	Rama Vishal Malhotra	07-06-1978	Agriculture & Coop.	2014
5	Daljeet Kaur	08-06-1962	AHD&F	2014
6	Pushpa Verma	18-01-1963	HRD	2014
7	Sanjeev Kumar Jha	18-05-1974	Expenditure	2014
8	Trilok Chand	16-07-1967	Food & PD	2014
9	K.J.V.N. Mohana Rao	12-06-1971	Agri. & Coop.	2014
10	Parveen Suri	31-03-1963	RT&H	2014
11	Arun Kumar Gupta	26-01-1972	DoP&T	2014
12	Sanjeev Kumar Beri	28-01-1973	Legal Affairs	2014
13	P.C. Jose	04-05-1963	Urban Dev.	2014
14	Deepika Arneja	01-08-1980	I&B	2014
15	Sangita Katyal	24-02-1962	I&B	2014
16	Sanjay Kumar Purbey	10-03-1969	MHA	2014
17	Bhuwan Chandra Lohumi	25-09-1970	Consumer Aff.	2014
18	Usha Pahwa	28-11-1963	IP&P	2014
19	Sangeeta Negi	21-07-1962	Food & PD	2014
20	Anjali Bhusan	02-03-1973	P&NG	2014
21	N.K. Yadav	06-04-1963	Legal Affairs	2014
22	Mahesh Kumar	09-05-1963	Youth Affairs & Sports	2014
23	S Rajalakshmi	13-08-1964	WR, RD & GR	2014
24	Nidhi Verma	01-06-1979	RT&H	2014
25	B.S. Khatri	01-12-1965	DoP&T	2014
26	K V S Sailaja	04-06-1973	DoP&T	2014
27	Rama Ambawani	21-04-1962	Legal Affairs	2014
28	Pawan Kumar	09-11-1977	Commerce	2014
29	Vikas Gupta	12-06-1967	EF&CC	2014
30	Annu Das	16-08-1979	Defence	2014
31	Khondakar Abul Basar	10-07-1976	MHA	2014
32	Shivapuram Shankar	12-02-1973	IP&P	2014
33	L Kannan	18-07-1970	Expenditure	2014
34	Sheena Santhosh	23-05-1970	Commerce	2014
35	Sudhir Panwar	05-01-1973	IP&P	2014


20/12/2019