

**No.21/1/2021-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi - 110003.

Dated: 25.08.2021

OFFICE MEMORANDUM

Subject: 31st Level-I (L-I-31) Training Programme from 06th September, 2021 to 24th September, 2021 for Stenographers Grade "D" of CSSS - regarding.

The undersigned is directed to say that for Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 31st Level-I (L-I-31) Training Programme being conducted by the ISTM from 06.09.2021 to 24.09.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant. The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.**


8. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Rajesh Singh, Deputy Director (Tel No. 011-26737516, Mobile No.- 9643580896, e-mail ID: r.singh25@gov.in) is the course coordinator of this training programme.**

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moley Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moley.sanyal@nic.in)/Shri Rajesh Singh, Deputy Director and Course Director, ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.**

6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Rajesh Singh, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 06.09.2021.


(Bhagirath Jha)

Under Secretary to the Government of India
☎ 2465 4020

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to:-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Rajesh Singh, Deputy Director & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 06th September, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants from outside Delhi may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 25.08.2021

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 06.09.2021 to 24.09.2021

| S.N. | CSL No. | Name (Shri/Smt. /Ms.) | Date of Birth | Cadre | SLY |
|------|---------|-----------------------|---------------|-------------------------------|------|
| 1 | 2865 | Anjali Mehta* | 17-09-1991 | Home Affairs | 2012 |
| 2 | 2900 | Neeraj Kumar* | 25-11-1988 | Industrial Policy & Promotion | 2012 |
| 3 | 2926 | Virender Kumar* | 20-09-1985 | Road Transport & Highways | 2012 |
| 4 | 2959 | Rajnish Kumar Sharma* | 01-07-1990 | Personnel & Training | 2012 |
| 5 | 2973 | Vinod Kumar* | 25-10-1985 | Health & Family Welfare | 2012 |
| 6 | 2979 | Seema Rani | 28-08-1992 | Niti Aayog | 2012 |
| 7 | 2980 | Lata Kirti | 09-05-1986 | Information & Broadcasting | 2012 |
| 8 | 2981 | Neerja | 15-06-1981 | Power | 2012 |
| 9 | 2982 | Sheetal | 01-08-1983 | Telecommunications | 2012 |
| 10 | 2983 | Amit Kumar Verma | 31-12-1988 | Agriculture & Cooperation | 2012 |
| 11 | 2984 | Ashish Kumar | 05-02-1993 | Health & Family Welfare | 2012 |
| 12 | 2986 | Pooja Verma | 19-11-1993 | Telecommunications | 2012 |
| 13 | 2987 | Pritai Sagar | 10-12-1989 | Heavy Industry | 2012 |
| 14 | 2988 | Narendra Kumar | 16-10-1988 | Information & Broadcasting | 2012 |
| 15 | 2989 | Vinam Jaya Sree | 20-08-1982 | Power | 2012 |
| 16 | 2990 | Sanjeet Yadav | 10-10-1986 | Home Affairs | 2012 |
| 17 | 2991 | Nazim Ali | 01-01-1991 | Agriculture & Cooperation | 2012 |
| 18 | 2992 | Mohd. Umar | 05-04-1992 | Youth Affairs & Sports | 2012 |
| 19 | 2993 | Praveen Kumar | 18-10-1988 | Information & Broadcasting | 2012 |
| 20 | 2994 | Narottam Kumar | 05-08-1989 | Expenditure | 2012 |
| 21 | 2995 | Ravi | 28-04-1991 | Housing and Urban Affairs | 2012 |
| 22 | 2996 | Nitesh Kumar | 30-07-1990 | Telecommunications | 2012 |
| 23 | 2997 | Pawan Kumar | 15-04-1990 | Agriculture & Cooperation | 2012 |
| 24 | 2998 | Saurabh Kumar | 07-06-1993 | Home Affairs | 2012 |
| 25 | 2999 | Yashpal Kumar Sinha | 16-09-1989 | Power | 2012 |
| 26 | 3000 | Mahammad Arif | 13-08-1993 | Expenditure | 2012 |
| 27 | 3001 | Meenu Bhola | 11-07-1985 | Water Resources | 2012 |
| 28 | 3002 | Sourav Kumar | 12-10-1993 | Niti Aayog | 2012 |
| 29 | 3003 | Amit Kumar Maurya | 18-11-1989 | Power | 2012 |
| 30 | 3004 | Jyoti Bharti | 25-10-1988 | Telecommunications | 2012 |
| 31 | 3005 | Mritunjay Kumar | 25-04-1985 | Telecommunications | 2012 |
| 32 | 3006 | Mukesh Kumar | 02-02-1992 | Agriculture & Cooperation | 2012 |
| 33 | 3008 | Deepika Yadav | 28-10-1987 | Telecommunications | 2012 |
| 34 | 3010 | S Langkhanhau | 18-02-1987 | Agriculture & Cooperation | 2012 |
| 35 | 3011 | Rakesh Kumar Meena | 03-03-1992 | Power | 2012 |
| 36 | 3012 | TH Khum Ngaoj Lian | 01-02-1991 | Information & Broadcasting | 2012 |
| 37 | 3013 | Vung Lam Niang | 07-08-1981 | Telecommunications | 2012 |
| 38 | 3014 | Arun Kumar | 13-01-1985 | Secondary & Higher Education | 2012 |
| 39 | 3016 | Deepak Meena | 07-05-1994 | Telecommunications | 2012 |
| 40 | 3017 | Rajesh Kumar Meena | 18-07-1990 | Telecommunications | 2012 |

* 2nd Nomination

Bhagirthi Jy
25.08.21