

Reminder-I
Immediate

No. 15/1/2014-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training

3rd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-110003
Dated 25th October, 2017

OFFICE MEMORANDUM

Subject:- 3rd Cadre review of Central Secretariat Stenographers' Service (CSSS) –collection of information regarding.

The undersigned is directed to refer to this Department's OM of even number dated 12th September, 2017 on the subject mentioned above vide which the all the cadre units of CSSS were requested to send the desired requirement of posts in each grade of CSSS with full justification, facts, figures and calculations based on the recommendations of the Cadre Restructuring Committee on revised entitlement of personal staff in the offices of the entitled officers in the Ministries/Departments (copy enclosed) with the approval of the concerned Minister in charge to this Department latest by October 15, 2017.

2. Only a few cadre units have sent the requisite information to this Department. The concerned cadre units are once again requested to send the aforesaid information to this Department immediately latest by **October 31, 2017.**

3. In case proposals are not received by the due date, it will be presumed that there is no specific requirement of a particular cadre unit and decision will be taken by this Department accordingly.


(Pradeep A.)

Under Secretary to the Government of India
Tel: 24623157

To

All Cadre Units of CSSS