

No.21/02/2020-CS-I (Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 26th August, 2020

OFFICE MEMORANDUM

Subject:- Engagement of Retired Government Officials at the level of Under Secretary as Consultant on contract basis.

The undersigned is directed to circulate the Office Memorandum No. IAHE/Admin/09/Recruitment/2020-21 dated 21st August, 2020 (along with enclosures) received from Indian Academy of Highway Engineers, M/o Road Transport and Highways who proposes to engage 1(one) retired Government employee at the level of Under Secretary as Consultant on contract basis.

2. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.


(George D Toppo)

Under Secretary to the Government of India
Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

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**Indian Academy of Highway Engineers
(Ministry of Road Transport and Highways)
A-5, Sector-62, Noida-201309, UP**

F.No.IAHE/Admin/09/Recruitments/2020-21

Dated, 21st August, 2020

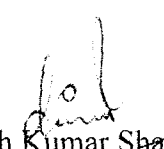
Office Memorandum

Subject: Engagement of Retired Government Officials at the level of Under Secretary as Consultant on contract basis.

With reference to the IAHE O.M. of even no. dated 5th August, 2020 on the subject mentioned above. I am directed to convey that the last date of receipt of applications for the post has been extended to 31st Aug, 2020 (till 5.30 PM).

2. DOPT, MORTH, NHAI, NHIDCL and IRC are requested to publish this circular on their website for wider circulation.

Enclosure: O.M. dated 5th Aug. 2020.


(Dinesh Kumar Sharma)
Joint Director.
For Director

To,

1. Department of Personnel & Training.
(Shri Chandra Shekhar, Under Secretary)
CS-1 Division, 2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
2. Shri Rajesh Malik,
Under Secretary to the Govt. of India,
Ministry of Road Transport and Highways.
Transport Bhawan,
No.1, Parliament Street,
New Delhi-110001
3. Chief General Manager (Admin).
NHAI, Sector-10, Dwarka. New Delhi
4. General Manager (Admin)
NHIDCL, PTI Building,
No.1, Parliament Street, New Delhi-110001
5. Secretary General.
Indian Roads Congress,
RK Puram, New Delhi
6. IAHE Website

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**Indian Academy of Highway Engineers
(Ministry of Road Transport and Highways)
A-5, Sector-62, Noida-201309, UP**

F.No.IAHE/Admin/09/Recruitments/2020-21

Dated, 5th August, 2020

CIRCULAR

Subject: Engagement of 01 (one) Retired Secretarial Central Government/ State Government/ PSUS/ Autonomous bodies/ Statutory bodies officers/employees for secretarial work (Non-Technical) as Consultant at Under Secretary Level on contract basis.

It is proposed to engage 1 (one) retired Government employee at Under Secretary Level to work as full time Consultant at Indian Academy of Highway Engineers, a society under the administrative control of Ministry of Road Transport and Highways, A-5, Sector-62, Noida-201309, UP.

2. Willing and eligible retired officers of the Central Government/ State Government/ PSUS/ Autonomous bodies/ Statutory bodies may send their bio-data as per Annexure attached (Overleaf) to the Director, IAHE on or before 24th August, 2020 (till 11:00 AM). The eligibility, terms and conditions and remuneration are as follows:

Eligibility:

- i. Must have retired from Central Government/ State Government/ PSUS/ Autonomous bodies/ statutory bodies at Under Secretary Level.
- ii. Must be well acquainted with the functioning of Government/Ministries.
- iii. Should be well aware of various rules/regulations of Government of India, capable to handle administrative matters framing of Recruitment Rules, General Administration matters, Vigilance matters, Cash matters, Financial matters etc.
- iv. Normally, the maximum age limit for all categories of Consultants will be 65 years. However, engagement beyond 65 years and up to 70 years could be with the approval of Director, IAHE keeping in view his/her good health appropriate for the work and level of expertise (in rare cases)

Terms & Conditions:

- i. The Initial engagement of a person as Consultant shall be for the period of one year. After expiry of initial term, engagement may be extended, based on requirement of the IAHE and performance of Consultant concerned, with the concurrence of the competent authority for a maximum period of one year at a time and not more than 3 terms excluding initial period of engagement. Relaxation may be given in deserving cases.
- ii. The Consultant should maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of contract, failing which the consultant will be liable for suitable action.
- iii. The Consultant shall have to perform duties/services as assigned to him/her by his/her controlling officer with all necessary skills, diligence, efficiency and economy.
- iv. No other facilities shall be provided. The person engaged on contract basis shall not be entitled to any other benefit like Provident Fund, Pension, Insurance, Gratuity, Medical

Application Format for Engagement of Consultant in IAHE, Noida

1.	Name	Photograph		
2.	Father's Name /Husband's Name			
3.	Date of Birth			
4.	Nationality			
5.	E-mail id with Telephone/Mobile No.			
6.	Date of Retirement and the post from which retired(enclose copy of retirement order)			
7.	PPO Number (enclose copy)			
8.	Name of Ministry/Department from which retired			
9.	Address for communication			
10.	Educational Qualification			
11.	Details of Experience (Add a separate Sheet if required)			
	Organization/Institute	Period From To	Nature of Work	Remarks

Declaration

I, _____, do hereby declare that particulars furnished above are true and correct to the best of my knowledge. I understand and agree that In the event of any information being false/ Incorrect/incomplete or ineligibility being detected at any time before or after the selection, my candidature is liable to be rejected and I will be bound by the decision of Ministry of Road Transport & Highways in this regard. All the terms and conditions of engagement as mentioned in the circular are acceptable to me.

Signature
Full Name of the applicant

Place:
Date: