

No.16017/51/2020-iGOT
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

Block-IV, 3rd Floor, Old JNU Campus
New Delhi-110067

Dated: the 27th of January, 2023

OFFICE MEMORANDUM

Subject: Setting up of "Cabinet Secretariat Coordination Unit (CSCU)", as part of institutional framework under National Programme for Civil Services Capacity Building (NPCSCB) - Mission Karmayogi.

The undersigned is directed to state that the Government has approved setting up of a "Cabinet Secretariat Coordination Unit", as part of the institutional framework under the National Programme for Civil Services Capacity Building - Mission Karmayogi with the following composition:

i.	Cabinet Secretary	-	Chairperson
ii.	Nominee of Prime Minister's Office	-	Member
iii.	Secretary (Coordination), Cabinet Secretariat	-	Member
iv.	Secretary, D/o Personnel & Training	-	Member
v.	Secretary, M/o Home Affairs	-	Member
vi.	Secretary, D/o Expenditure	-	Member
vii.	Secretary, M/o Environment, Forest & Climate Change	-	Member
viii.	Secretary, D/o Higher Education	-	Member
ix.	Secretary, D/o Revenue	-	Member
x.	CEO, Karmayogi Bharat	-	Permanent Invitee
xi.	Secretary, Capacity Building Commission	-	Permanent Invitee
xii.	AS/JS (Training)	-	Member Secretary

2. The Secretaries and Cadre Controlling Authorities in S. No. (v) to (ix) at Para 1 above are nominated on ex-officio basis for a period of 2 years on rotation basis.

Contd/...

3. The CSCU will monitor the implementation of NPCSCB and will undertake the following activities including:

- a. To align all the stakeholders (such as CBC, SPV, DoPT, other Ministries/Departments, Cadre Controlling Authorities, etc.)
- b. To oversee the formulation of the National Capacity Building Plan (NCBP) and place it for approval of the Prime Minister's Human Resource Council (PMHRC)
- c. To periodically monitor the implementation of Annual Capacity Building Plans (ACBPs) and the National Capacity Building Plan (NCBP)
- d. To review the Monitoring and Evaluation Framework Reports and placing the same before PMHRC
- e. To function as the Secretariat for the PMHRC

4. The meeting of Cabinet Secretariat Coordination Unit will be convened quarterly or as and when deemed appropriate.


(Rajul Bhatt)

Joint Secretary to the Government of India
Tel: 011-26106314

To:

The Secretaries to all Ministries /Departments of Government of India

Copy for information to:

1. President's Secretariat, Rashtrapati Bhawan, New Delhi
2. Prime Minister's Office, South Block, New Delhi
3. Cabinet Secretariat, Rashtrapati Bhawan, New Delhi
4. The Secretary (Coordination), Cabinet Secretariat
5. The Secretary, D/o Personnel & Training
6. The Secretary, M/o Home Affairs
7. The Secretary, D/o Expenditure
8. The Secretary, M/o Environment, Forest & Climate Change
9. The Secretary, D/o Higher Education
10. The Secretary, D/o Revenue
11. The Chief Executive Officer (CEO), Karmayogi Bharat
12. The Secretary, Capacity Building Commission (CBC)