

No. 12/1/2014-CS.II (B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated: 27th March, 2015

OFFICE MEMORANDUM

Subject: Upper Division Grade Limited Departmental Competitive Examination-2014-
Nomination of qualified candidates for appointment to Upper Division Grade in
CSCS against the Select List 2014-reg.

The undersigned is directed to say that according to Rule 11(1) of the Central Secretariat Clerical Service Rules, 1962, as amended by this Department's Notification No. 12/3/93-CS.II dated 22.11.1995, vacancies in the Upper Division Grade of the service in any cadre have to be filled by the regulator appointments of persons included in the Select List for the Upper Division Grade in that cadre. The said Select List is to be prepared in accordance with the provision envisaged in Regulation 2 (1) of the Third Schedule to the said Rules. According to that Regulation as amended by this Department's Notification No. 7/31/73-CS.II dated 4.2.1976, 25% of the vacancies are to be filled up on the basis of Limited Departmental Competitive Examination (LDCE) and 75% on the basis of seniority in the Lower Division Grade.

2. On the basis of the UD Grade Limited Departmental Competitive Examination for the Select List Year-2014, Staff Selection Commission has recommended 10(1 UR/OH) candidates for appointment as UDC in the Central Secretariat Clerical Service against the Select List Year-2014.

3. It has, therefore, been decided to allocate 10 (Ten) qualified candidates to various Cadre units of Central Secretariat Clerical Service as indicated in the Annexure to this Office Memorandum. The dossiers of the candidates, as received from the SSC are sent herewith and these should be retained after their appointment as part of their personal files. It is requested that before these candidates are appointed, particulars of their service, caste etc., may please be checked and it may also be ensured that no Vigilance Case is pending or being contemplated against them.

4. Since the qualified candidates whose names are given in the Annexure to this O.M. are eligible for inclusion in the Select List Year of 2014 of Upper Division Grade, it is requested that immediate action may please be taken to appoint them to the post of Upper Division Clerk in those cadre units to which they have been allocated. It may please be ensured that the candidates nominated from the aforesaid examination are interpolated with persons included in the Select List through seniority quota in the of 3 : 1(SQ : DE) as prescribed under CSCS Rules, 1962.

5. Copies of appointment orders be endorsed to this Department and the SSC. If any candidate is not appointed to Upper Division Grade due to any reason, his/her dossier may please be returned to the Staff Selection Commission directly under intimation to this Department after cancelling his / her offer of appointment and keeping all correspondences made with regard to his / her appointment, including cancellation letter, in the dossier.

6. In case any of the nominated candidates has been appointed as regular UDC in the CSCS on the basis of an earlier Limited Departmental Examination for the Grade, the Cadre Authorities are requested to furnish their names immediately to this Department latest by **18.04.2015**. Thereafter, the total number of these vacancies may be divided between seniority quota and Departmental Examination Quota in the prescribed ration of 3: 1. Reservation for SC/ST/PH category is to be made in accordance with the relevant Rues/instructions.

7. Staff Selection Commission has assigned Rank Numbers to qualified candidates of UD Grade LDCE-2014 as SL/CSCS/01 to SL/CSCS/10. Accordingly, Cadre units are requested to assign these numbers while preparing seniority list of UDC.

8. Receipt of this O.M. together with it enclosures may kindly be acknowledged.

Encl: Dossiers



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Telefax: 24623157

To
All the Cadre authorities of CSCS
(US Admn)

Copy to:

1. Secretary, [Kind attn: Shri A.K. Dadhich (ND-II/EHQ), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi, New Delhi-110003 w.r.t.their Letter No. 43/1/2014-ND-II/EHQ dated 20.03.2015

Annexure to O.M. No. 12/1/2014-CS.II(B) dated 27th March, 2015

S.No	Name of the candidates(Shri/Ms.)	Roll No.	DOB	Category	Rank No.	Cadre where working	Cadre where nominated
1	MANISHA RAJ	2201800035	20/05/1974	UR	SL/CSCS/01	M/o Culture	Youth Affairs
2	NARENDRA SINGH	2201800081	04/07/1968	UR	SL/CSCS/02	D/o Expenditure	D/o Expenditure
3	JITENDER KUMAR	2201800044	29/11/1973	UR	SL/CSCS/03	M/o Urban Development	Environment & Forests
4	JAG MOHAN SINGH RAWAT	2201800022	04/01/1968	UR	SL/CSCS/04	D/o Commerce	DoPT
5	RAJESH MOHITE	2201800071	08/05/1975	UR	SL/CSCS/05	M/o Health &FW	M/o Health &FW
6	J N YADAV	2201800072	22/02/1966	UR/OH	SL/CSCS/06	M/o Water Resources	M/o Water Resources
7	NARENDER SINGH	2201800054	04/04/1976	UR	SL/CSCS/07	M/o Home Affairs	Niti Aayog
8	AJAY SINGH YADAV	2201800051	11/05/1972	UR	SL/CSCS/08	M/o Home Affairs	UPSC
9	NARENDER KUMAR SHARMA	2201800016	16/09/1980	UR	SL/CSCS/09	M/o Home Affairs	SJ & Empowerment
10	DHARMENDRA AGARWAL	2201800067	08/08/1969	UR	SL/CSCS/10	M/o HRD	Science & Technology