

No.21/01/2021-CS-I (Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 28/7/21

OFFICE MEMORANDUM

Subject: - Filling up 03 (three) consultants (DS/US level), from retired personnel of Central Government services in Ministry of Agriculture & Farmers Welfare-reg.

The undersigned is directed to circulate the vacancy circular No. 22014/01/2017-Desk(IC), dated 23.07.2021, received from Ministry of Agriculture & Farmers Welfare, for engagement of 03 (three) consultants (DS/US level), from retired personnel of Central Government services.

2. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments, who have issued the vacancy circular.



(Zachariah Thomas)

Under Secretary to the Government of India

Tele:- 24624046

To,

All Ministries/Departments (through DOPT's website)

File No. 22014/1/2017-Desk (IC) (45290)
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare

Krishi Bhawan, New Delhi
Dated the 17th July, 2021

CIRCULAR

Subject: Inviting applications for engagement of 03 (three) Consultant (DS/US level), from retired personnel of Central Government services-reg

Department of Agriculture & Farmers Welfare proposes to engage the services of retired officers from Central Government service to render their service as "Consultant" in the International Cooperation Division of the Department -

2. Number of Consultants to be engaged, eligibility conditions, period of engagement and scope of work are as under-

(i)	Number of Consultants to be engaged	03 (Three)
(ii)	Eligibility condition	Officers retired at DS/US level in the pay Level-11/12 from any Central Government Department.
(iii)	Scope of Work	<ol style="list-style-type: none">i. Preparation of Action Plan 2021-24 for agricultural Cooperation in BRICS countries (The Action Plan envisages cooperation in agriculture amongst the members of the BRICS Countries).ii. Preparation of proposals for BRICS Agricultural Forum (BRICS Agricultural Forum envisages new areas of initiatives and deliverables).iii. Preparation of proposals for BRICS food Security, Sustainable Agriculture and Farmers Welfare. Under this Forum, new areas of work will be worked out. Preparation of proposals for Network of Agriculture Universities/Research Institutes.iv. Preparation of Concept Note on Agriculture Sector and international Markets. The comments of other countries will be examined, before formulating the Concept Note) Analysis and Preparation of Draft vision of G-20 Agriculture Ministerial Communique.v. Preparing concept paper of food System Summit from DAC&FW side that will be forwarded to UN-Food System Secretariat.vi. The consultant will analyse the comment of other countries before furnishing inputs for Draft and Declaration/Communique for BRICS countries/G-20/Food System Summit.

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17/7/21

3. General Conditions for all the posts-

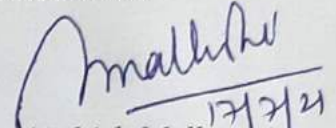
(i)	Period of engagement	01 year
(ii)	Job Location	Krishi Bhawan, New Delhi
(iii)	Age Eligibility	Age should be less than 64 years as on 31-07-2021
(iv)	Remuneration	Last pay drawn minus pension <ul style="list-style-type: none"> • Fixed remuneration • No DA • No HRA
(v)	Leave	1 day leave for every month of engagement completed
(vi)	Working Hours	<ul style="list-style-type: none"> • Normal office timing from 09.00 AM to 05.30 PM • May also have to devote more time than usual to meet the exigencies of work, if required. • Will be required to work from home in any conditions of lockdown/govt. instructions. • Normal working days are Monday to Friday. However, will be required to attend office on such Saturdays/Sundays/holidays depending on exigencies of work.
(vii)	Terms of Engagement	The Ministry reserves the right to terminate the engagement forthwith if the Consultant fails to deliver the desired work performance.
(viii)	How to apply	<p>The applications in the prescribed format (complete in all respect) alongwith requisite documents i.e.</p> <ul style="list-style-type: none"> • Copy of PPO • Last Pay Certificate • Bank Details • Aadhar Card • PAN Card <p>may be forwarded to the following address :-</p> <p>Shri Pankaj Singh Room No.338 The Under Secretary (IC), DA&FW, Krishi Bhawan, New Delhi-01.Tel:23381557/23070213 email:pankaj.singh@gov.in</p>
(ix)	Last date for receipt of applications	31-07-2021
(x)	Procedure for selection	A Selection Committee in the Ministry shall first shortlist the applications on the basis of the criteria decided by it. Thereafter, the committee may hold a personal interaction with the shortlisted candidates, if required.

4. The Ministry has the right to cancel the vacancy circular/advertisement and not go for engagement of Consultant, at any stage. At any stage, it may accept or reject any or all the applications, without assigning any reasons therefor, whatsoever.

Amal
17/7/21

5. The intellectual property rights of the data collected as well as deliverables produced for the Department shall remain with the Department. No one shall utilise or publish the same or disclose or part with any part of the statistics/date or information collected for the purpose of assignment or during the course of the assignment for the Department without written express consent of the Department. The Consultant shall be bound to hand over the entire set of records of assignment to the Department before the expiry of the contract.

6. Eligible retired officers, in good health and who are interested may submit their applications in the enclosed format before the closing date. Applications received with incomplete information or received beyond the closing date will not be considered.


(Ashish Malhotra)

Deputy Secretary (Pers.)
Deptt. Of Agri. & Farmers Welfare
Krishi Bhawan New Delhi-01
Tel:23382336

**APPLICATION FOR THE POST OF CONSULTANT
IN DEPARTMENT OF AGRICULTURE & FARMERS WELFARE**

(Last date for receipt of application -31.07.2021)

1.	Name				
2.	Designation at the time of retirement				
3.	PPO NO.				
4.	Pay Level in which retired				
5.	Last pay drawn				
6.	Name of the Department from where retired				
7.	Date of retirement				
8.	Monthly pension sanctioned				
9.	Address for correspondence				
10.	Bank Account Details Name of Bank: Branch: Account NO.: IFSC code:				
11.	Contact No: Alternate Contact No.:				
12.	Email id				
13.	PAN No.				
14.	Experience details	Please provide information in the format below [Please furnish experience details of and above the level of ASO only]			
Name of the Min/ Deptt./ Organisation		Period		Designation (Starting from beginning of service)	Brief details of the work handled
		From	TO		

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17. Additional relevant information, if any, in support of your suitability for the said engagement (Attach separate sheet if necessary)

Declaration

I hereby declare that all statements made by me in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from Vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions for engagement of Consultants.

Signature of applicant

Name: _____

Place:

Date: