

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 30th March, 2022.

OFFICE MEMORANDUM

Subject:- Engagement of Consultants in the office of Development and Welfare Board for De-notified, Nomade and Semi-Nomadic Communities-reg.

The undersigned is directed to circulate the OM no. A-22020/2/2021-DWBDNCs dated 24.03.2022 (along with enclosures) received from M/o Social Justice and Empowerment, Development and Welfare Board for De-notified, Nomadic and Semi Nomadic Communities (DWBDNC) regarding engagement of Consultants in the office of Development and Welfare Board for De-notified, Nomade and Semi-Nomadic Communities on Contractual basis. **The last date of receipt of application is 27.04.2022.**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.

R. Chakrapani
(R.Chakrapani)

Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

I/9001/2022

Government of India
Development and Welfare Board for
De-notified, Nomadic and Semi Nomadic Communities (DWBDNC)
Ministry of Social Justice and Empowerment

2 Wings, 2nd Floor, West Block-8
R.K. Puram, Sector-1, New Delhi-110066
Date: 24-03-2022

OFFICE MEMORANDUM

Sub: Engagement of Consultants in the office of Development and Welfare Board for De-notified, Nomadic and Semi-Nomadic Communities –reg.

The undersigned is directed to say that the Development and Welfare Board for De-notified, Nomadic and Semi-Nomadic Communities has been constituted w.e.f. 21.02.2019 as an Autonomous Body under the Ministry of Social Justice & Empowerment. It has been decided with the approval of the competent authority to engage three retired government servants as consultant in this office.

2. It is requested that the circular for engagement of consultants may be uploaded on the web portal of DoPT. A copy of circular is attached.

Encls: As above.

(Rajesh Kumar Sinha)
Under Secretary to the Govt. of India

To:

US CS.I (Coordn) Department of Pension & Training, 2nd Floor, 'A' wing Lok Nayak Bhawan, Khan Market, Delhi-110003

Copy to:

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. US (BC I and III) for placing the above circular on the website of MSJ&E

Signed by Rajesh Kumar
Sinha
Date: 24-03-2022 13:15:33
Reason: Approved

F.No. A-22020/2/2021-DWBDNCs
Government of India
Ministry of Social Justice and Empowerment
Development and Welfare Board for
De-notified, Nomadic and semi-Nomadic Communities (DWBDNC)
2nd Floor, 2nd Wing, West Block-8, Sector-1, R.K. Puram, New Delhi-110066

Dated: 24/03/2022

CIRCULAR

Sub: Engagement of three consultants in the office of the DWBDNC under the Ministry of Social Justice & Empowerment –reg

Applications are invited in the prescribed format (as per Annexure) to engage retired Government employees as consultants in the office of Development and Welfare Board for De-notified, Nomadic and semi-Nomadic Communities (DWBDNC), an Autonomous Body under the Ministry of Social Justice & Empowerment for the following categories:

S.No.	Name of Post	Qualification	No. of Post
1.	Consultants (Gen)	Retired as US/SO Should have knowledge of Service rules & Noting/drafting. Good working computer knowledge and experience in Administration/ establishment/ Procurement procedure/ Secretariat matters/RTI/Court cases/Parliamentary issue etc.	2
2.	Consultant (Accountant)	Retired as Senior Accounts officer/ Accounts officer/ Assistant Accounts Officer/ Senior Accountant Should have knowledge of GFR/ Government accounting procedure/ PFMS etc.	1

2. **Period of engagement:** The Consultants shall be engaged initially for a period of one year which may be extended depending on the requirement and performance review of the Consultants. However, the engagement shall not be extended beyond 5 years after superannuation or at attaining the age of 65 years whichever is earlier. The engagement of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with the DWBDNC. The engagement can be cancelled at any time by the DWBDNC without assigning any reasons.

3. **Age:** Age shall not be beyond 64 years as on the closing date of receipt of application.

4. **Remuneration:** A fixed monthly amount shall be paid as per the Government norms, arrived at by deducting the basic pension from the basic pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.

Remuneration will further be subject to as per the guidelines issued by the Department of Expenditure vide their O.M. 3-25/2020-E-IIIA dated 9th December, 2020 and also as per guidelines, if any, issued by the DoP&T from time to time.

5. **Allowance:** they will not be entitled to any other allowances such as Dearness Allowance, residential telephone, residential accommodation, HRA, CGHS, medical reimbursement etc.

An appropriate and fixed amount as Transport allowance for the purpose of commuting between the residence and the place of work shall be paid not exceeding the rate applicable to the appointee at the time of retirement.

6. **Leave:** No leave except casual leave @ 1.5 days for each completed month of service is admissible. Accumulation of leave beyond a calendar year will not be allowed.

7. **Working hours:** The days of work will be the same as those applicable to regular employees of the Board but may be required to attend office on Saturday/Sunday/closed holidays in case of exigencies of work.

8. **Termination of Engagement:** The engagement of consultant can be terminated at any time without assigning any reason, if:

- (i) If the Consultant is unable to accomplish the assigned work within the stipulated time and fails to accomplish work as per the satisfaction of the Board.

- (ii) If the consultant fails in timely achievement of the milestones as decided by the Board.
- (iii) If the Consultant is found lacking in honesty and integrity.
- (iv) Filling up the existing vacancy against which the Consultant has been engaged.

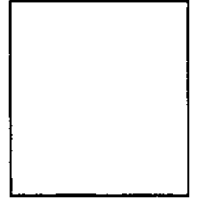
9. Procedure of Selection: Candidates meeting the conditions as given above shall be shortlisted based upon criteria formulated by the Board and personal interaction with the duly constituted Selection Committee. The Communication shall be given on the postal address/E-mail ID provided by the Candidate.

10. Persons who fulfill the eligibility criteria and who are willing to join immediately, may submit their applications in the enclosed format with supporting documents to the Under Secretary, DWBDNC, West Block-8, 2nd floor, 2 Wing, Sector-1, R.K. Puram latest by 27.04.2022 and email at rajeshkr.sinha@nic.in.

(Rajesh Kumar Sinha)
Under Secretary to the Government of India
Tel: 011-26712573

APPLICATION PROFORMA

(ANNEXURE)



1. Name (IN BLOCK LETTER)
2. Post Applied for
3. Date of Retirement
4. Last Post held before retirement
5. Name of the Ministry/Department from which retired
6. Last Pay drawn
7. P.P.O No.
(please enclosed a copy of PPO)
8. Mobile Number
9. Email ID
10. Address
11. Date of Birth
12. Educational Qualification
13. Details of employment, in chronological order (enclose a separate sheet)
14. Work Experience (enclose a separate sheet, if required)
15. Any additional Qualification or Experience

DECLARATION:

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being deleted at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Development and Welfare Board for De-notified, Nomadic and Semi- Nomadic Communities.

Signature
(Full name of the applicant)