

8/4/2015-CS.I (Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section

New Delhi, dated the 26th May, 2015

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM
for the period 22/06/2015 to 31/07/2015.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM. It is requested that the nominated officers may be relieved of their duties and advised to report to **Shri Praveen Prakash Ambastha, Deputy Director/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9.00 A.M. on 22nd June, 2015.**

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/-(Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

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4. The participants are required to indicate at least three public policy areas they would like to work on during the training programme in the project study. They are also requested to furnish the following documents immediately:-

- (d) Annexure-II duly filled in.
- (e) The nominated officer should apply online for official passport, if he/she does not have an official passport already, and attach a print out of the online application submitted for official passport., and
- (f) Two copies of passport size photograph with white background.

This information may be sent to **Shri Praveen Prakash Ambastha, Deputy Director/Course Director**, ISTM, New Delhi at the earliest.

5. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri Praveen Prakash Ambastha, Deputy Director/Course Director, ISTM** New Delhi who is accessible on Phone No. 26185316(O), M.No. 9212501331.

Encls.: Annex.I & Annex.II



(Biswajit Banerjee)

Under Secretary to Government of India
Tele. : 24629413

To

**Ministry/Department of
All Cadres { Joint Secretary(Admn.) concerned }**

New Delhi.

Copy forwarded for information & necessary action to :-

- (1) **ISTM Shri Praveen Prakash Ambastha, Deputy Director/Course Director:-** Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers, who report for training on 22nd June, 2015 may please be furnished to the undersigned next day positively.**
- (2) Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
- (3) PA to Dir(CS.I)/PA to US(U)/US(D)
- (4) Guard file
- (5) Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US)
- (6) Hindi Section, DOP&T, New Delhi - For Hindi version.



(Biswajit Banerjee)

Under Secretary to Government of India
Tele. : 24629413

Annexure I**List of Under Secretaries of CSS For Level 'E' Training Programme at ISTM from
22/06/2015 to 31/07/2015**

S. No.	CSL No.	NAME OF THE OFFICER	DOB	Ministry/Department
1	5640-A	Sitaram Yadav**	15-Jun-72	Dy Passport Officer in Ghaziabad
2	5642	TL George Kutty**	05-May-61	Labour & Emp.
3	5643	Jyoti Mathur(Smt.)**	26-Nov-60	Public Enterprises
4	5644-A	Ashish V Gawai**	6-Jan-69	MHA
5	6246	Suresh Kumar**	01-Jan-58	New & Renw. Energy.
6	6276	Satya Prakash**	07-Feb-61	SSC
7	6282	Nityananda Ray**	11-Jan-59	SSC(NR)
8	6555	B.Ginkhan Mang**	01-Mar-67	Revenue
9	6557	Hazari Lal Meena**	1-Jan-66	Defence
10	6563	Sunita Beck**	13/6/57	Niti Ayog
11	5649	Rajesh Sharma**	21/7/60	WCD
12	5483-A	M Subramanian**	5/1/69	MHA
13	5507-A	D K Chaudhary**	15/7/70	Animal Husbandry
14	5655	Amitabh Dwivedi**	15/2/61	Oil Industry Dev Board
15	5659	Madhusudhan Sharma**	27/11/59	Defence
16	5669	Arun Chaudhury*	29-Feb-60	Health & FW
17	5671	AK.Mishra*	02-Jul-58	Industrial Policy & Promotion
18	5683	Indira Sharma(Smt.)*	02-Sep-58	Disinvestment
19	5638	K Suresh Kumar	04-May-61	DoPT
20	5746	Gauri S. Nair(Smt.)	10-Apr-58	Shipping
21	5747	Niranjan Choudhary	23-Jan-63	Revenue
22	5749	Praveen Chand Dhasmana	08-Apr-64	Defence
23	5751	Naveen Yadav	21-Oct-61	Woman & Ch. Dev.
24	5752	SK. Mohanty	20-Apr-58	Food Processing Industries
25	5753	Rajesh Kumar	05-Jan-64	Urban Development
26	5755	Suman Chatterjee	28-Aug-63	Home Affairs
27	5756	Malathy Narayanan	14-Jun-61	Defence / On Deputation to Debt Recovery Tribunal-I
28	5757	Rajesh Gupta	21-Aug-65	UPSC
29	5759	Dinesh Kumar Rana	03-Oct-64	ARPG

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DOB	Ministry/Department
30	5760	MK. Bhardwaj	06-Jul-60	MHA
31	5761	Vanita Sood(Smt.)	30-Dec-64	Culture / On Deputation to Prasar Bharati
32	5763	Archana Varma(Ms.)	27-Jul-65	Defence
33	5765	YS. Awana	25-Dec-63	Defence
34	5766	Som Dutt Sharma	09-Aug-59	AYUSH
35	5771	Kusum Bhardwaj(Smt.)	31-Aug-65	Economic Affairs
36	5772	Neera Sharma(Smt.)	06-Jul-61	UPSC
37	5773	Arun Kumar Kailoo	13-Jan-64	Defence
38	5774	Manisha Bhatnagar(Smt.)	04-Oct-61	DOP&T
39	5775	Susheel Kumar Kalra	02-Mar-66	Scientific & Ind. Res.
40	5776	Subir Kumar Dey	27-Dec-58	UPSC
41	5777	Ajit Kumar Sahoo	28-Oct-61	Home Affairs
42	5779	Ravindra Singh-II	15-Oct-65	Revenue
43	5781	Rajiv Sabharwal	26-Sep-61	Youth Affairs
44	5782	Prema Bhatt(Smt.)	24-Nov-58	Consumer Affairs
45	5783	Pijush Das Gupta	18-Apr-62	Commerce

*** Re-nomination cases **Last & final chance.**

DETAILS OF VISITS ABROAD DURING LAST THREE YEARS 2013, 2014 & 2015

Name of the Officer:

CSL No.:

		2013	2014	2015
(a)	No. of Visits made			
(b)	Countries visited			
(c)	Period of deputation/ stay in each country with date			
(d)	Purpose of visit			

Signature of the officer with date

Full Name

Office Address