

Tele: 011-20892519  
Fax: 011-25682392  
E-Mail: dirpfcechs-mod@nic.in

SA

Central Organisation, ECHS  
Adjutant General's Branch  
IHQ of MoD (Army),  
ECHS Bhawan, Thimayya Marg  
Near Gopinath Circle  
Delhi Cantt - 110 010

B/49792/ALC Policy/AG/ECHS

26 Jul 2019

IHQ of MoD (Navy) (SO ECHS)  
DAV, Subroto Park  
HQ Southern Command (A/ECHS)  
HQ Eastern Command (A/ECHS)  
HQ Western Command (A/ECHS)  
HQ Central Command (A/ECHS)  
HQ Northern Command (A/ECHS)  
HQ South Western Command (A/ECHS)  
AMA ECHS, EoI Kathmandu, Nepal



**MONETARY CEILING FOR EXPENDITURE FOR LOCAL PURCHASE  
OF EMERGENT, LIFE SAVING AND ESSENTIAL DRUGS**

1. Please refer to this HQ letter No. B/49762/AG/ECHS/Medical Policy dated 07 Jan 2019.
2. As per Para 4 of ibid letter, request for increase of ceiling as per format through e-mail was to be addressed to MD ECHS ([mdechs-mod@nic.in](mailto:mdechs-mod@nic.in)) with a copy to Dir (P&FC) and Dir (Med) by Stn HQ. It is observed that lot of duplicacy occurred due to different addresses and created confusion, also there is a loss to state in terms of paper consumption and extra work flow. In view of the above, it has been decided that henceforth the request to increase of ceiling is to be forwarded only to **Dir (P&FC)** through **e-mail on ([dirpfcechs-mod@nic.in](mailto:dirpfcechs-mod@nic.in))**. Further it is also noticed that some Polyclinics are also forwarding the copy to this HQ which is not entertainable until and unless the same has been received from **Stn HQs**. Hence, this practice needs to be terminated immediately. Polyclinics are not to forward their request to this HQ. All request for increase of ceiling are to be addressed to Stn HQs Only.
3. Stn HQs are to forward the request for increase of ceiling as per the revised performa placed at Appx 'A' henceforth.
4. In view of the above it is requested that the policy is to be circulated to Stn HQs and OIC Polyclinics under your AOR for strict compliance.
5. This has the concurrence of MD ECHS.

(Regi Sukumaran)  
Gp Capt  
Dir (P&FC)  
for MD ECHS

**Internal:-**

Dir (O&C),

Dir (Med)

Dir (S&A)

- For information.

- For uploading in ECHS website.

First Sight (Stats & Automation)	
Appt	
MD	
Dy MD	
Dir (Stats & Auto)	
Jt Dir (Stats & Auto)	
Supdt	<i>l</i>
Section I/O	
Diary No.	<i>01/03</i>

**Appx 'A'**

to Cent Org ECHS letter No B/49792/ALC  
Policy/AG/ECHS dated *25* Jul 2019

Station Headquarters

Date :

Central Organisation, ECHS (P & FC)  
Adjutant General's Branch  
IHQ of MoD (Army),  
Thimayya Marg, Near Gopinath Circle  
Delhi Cantt - 110 010

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1. ECHS PC \_\_\_\_\_ (Name of PC), Type \_\_\_\_\_ (A,B,C or D) has a monetary ceiling of Rs. \_\_\_\_\_ (Rs.2.5 lac or 1.5 lac or 1.0 lac/-) per month to incur expenditure for local purchase of emergent drugs & consumables.
2. An increase of monetary ceiling is required from Rs. \_\_\_\_\_/- to Rs. \_\_\_\_\_ /- for the month of \_\_\_\_\_. The details of expenditure as on \_\_\_\_\_ (Date) is as follows:

Total Fund allotted to the Stn HQ (363/01)	Expdr done by Stn HQ (363/01)	Fund Balance with Stn HQ	Expdr of PC for the month (in Rupees)	Balance Available with PC for the month (in Rupees)	Increase in Monetary Ceiling required for(In Rupees)	Average Daily Sick Report	Additional fund Required if Any/Remarks

3. It is certified that the list of Drugs & consumables indented from the authorised local chemist for the month of \_\_\_\_\_ (Jul 19) along with quantities indented has been included in the Polyclinic indent to SEMO in the month of \_\_\_\_\_ (Aug 19)

sdxxx  
OIC ECHS Cell  
for Stn Cdr

Copy to :-  
HQ Command