

**CIVIL SERVICES EXAMINATION (CSE)**  
**Medical Examination of the candidates**

**Frequently Asked Questions (FAQs) and Answers**

- i. This FAQ is for information purpose only and is not a substitute for Rules. The information provided here would not create any right on part of the individual candidate
- ii. In case, there is lack of clarity on any issue, Director (AIS), DoPT may be contacted on 011-23092765 (office) or Under Secretary on 011-23093683.
- iii. The candidates are advised to visit DoPT's website [www.persmin.nic.in](http://www.persmin.nic.in) for information details about Civil Services Examination (CSE), Service Allocation/Cadre Allocation, Service Profile of various participating services etc.

**Medical Examination of candidates**

Medical Examination is a part of Civil Services Examination, without which CSE is incomplete. All candidates have to be examined by the Medical Authority for initial appointment and for placement at jobs involving different nature of works. Arrangement for the Medical Examinations for the purposes of determining Physical Fitness is done by the Central Government.

- **Whether medical examination of candidates qualified in CSE (Mains) is mandatory?**

Yes, medical examination of candidates qualified in CSE (Mains) is mandatory, in order to ensure that the candidate is in good mental /physical health and free from any physical defect likely to interfere with discharge of his/her duty as an officer of the service, if finally recommended by UPSC and allocated service by the Government.

- **What are the rules/procedures for Medical Examination**

The Department of Personnel & Training (DoPT) notifies **CSE Rules-Appendix-III** every year prescribing guidelines for the medical examination. For CSE-2014, CSE Rules 2014 may be referred to.

- **From where a candidate can get an access to Appendix-III to CSE Rules as well as information relating to his/her medical examination?**

CSE Rules containing Appendix-III, notices and information relating to the medical examination are available on the dedicated webpage of DoPT on the DoPT's website.

- **Which are the hospitals where medical examination of candidates qualified in CSE (Mains) is conducted?**

For CSE 2014, medical examination of candidates are to be conducted in **seven designated hospitals in Delhi** viz. Safdarjang Hospital, Dr Ram Manohar Lohia Hospital, Lok Nayak Jai Prakash Hospital, Sucheta Kriplani Hospital and Guru Teg Bahadur Hospital, Deen Dayal Upadhyay Hospital and Dr. Bheem Rao Ambedkar Hospital.

- i. The lady candidates are to be examined in any of the seven designated hospitals assigned by the Government.
- ii. The Physically handicapped (PH) candidates are medically examined in five designated hospitals in Delhi viz. Safdarjang Hospital, Dr Ram Manohar Lohia Hospital, Lok Nayak Jai Prakash Hospital, Sucheta Kriplani Hospital and Guru Teg Bahadur Hospital.
- iii. Candidates required to appear in Appellate Specialized Medical Board (ASMC) for eye conditions may be referred to Guru Nanak Eye Hospital at New Delhi by the seven designated hospitals.

- **What are the instructions for the candidates to follow before appearing before the central standing medical board (CSMB) for medical examination?**

A candidate must observe and follow the instructions given under before appearing for medical examination before CSMB. These include the following:-

- (i) Candidate should come fasting for 10 hours or more on the day of medical examination.
- (ii) Candidate should come without taking any medicine on the day of Medical Examination.
- (iii) Candidate should bring along the spectacles, if any, being used by him/her alongwith the prescription for the same.
- (iv) Candidate using Contact Lenses should stop using them at least 48 hours before the medical examination.
- (v) Candidate should bring along Hearing Aid, if any, being used by him/her and its latest audiometry report.
- (vi) Candidate belonging to Physical Handicapped (PH) category is advised to bring along the appliances being used by him/her for his/her disability.
- (vii) Candidate should bring along prescription for any kind of medicine being taken by him/her on regular basis.
- (viii) Candidate should bring along records of any surgical procedure he/she has undergone in the past.
- (ix) Candidate should bring along the Disability Certificate, if any, issued to him/her by any Disability Medical Board in the past.
- (x) Any other relevant record a candidate may like to bring to the notice of the Central Standing Medical Board.
- (xi) The candidate will be required to make a statement as per format provided at Para 21 prior to his/her Medical Examination and must sign the Declaration appended thereto.

• **Whether the candidate can leave the medical examination incomplete?**

No candidate can leave the medical examination incomplete. He/she will be required to follow the procedure of the medical examination as advised by the medical examiner and if advised by the medical examiner, he /she would remain present before any other medical board on given time or day. Leaving medical examination incomplete would render candidate liable for cancellation of his /her candidature.

- **Whether formal permission of the Chairman of the Medical Board would be required by the candidate before leaving the medical examination?**

Yes. Candidate should leave medical examination only after obtaining relieving letter in the prescribed format to be issued by the Chairman of CSMD or authorized representative and keep the same as a proof of completion of his medical examination.

- **Whether medical examination report should be shared with the candidate?**

Yes, w.e.f. CSE 2014, candidate's medical examination report along with the recommendation would be published in the dedicated web page which would be accessible only to the candidate concerned through his/her password on DOPT's website within the seven working days from the date of receipt of the medical examination report from the hospital.

- **Is there any provision for appeal against the findings of medical examination?**

Yes. If a candidate who is not satisfied with the findings of the medical board he/she may file an appeal to DOPT in the prescribed format, which should reach DOPT within seven working days from the date of publication of medical report on the website.

- **Whether it is mandatory to enclose certificate in support of his/her of being a fit candidate?**

It is not mandatory. However, if a candidate wishes to do so he/she may enclose a copy of medical certificate in support of his claim. All such documents may be presented before the Chairman, Appellate Medical Board on the day of the medical examination based on his/her appeal.

- **Where will the medical examination by the Appellate Medical Board are held?**

Such medical examination will be held at Delhi and no travelling allowance or daily allowance will be admissible for journey performed in connection with such medical examination w.e.f., CSE 2014.

- **What will the amount of fee charged?**

No fee will be charged from candidates for filing an Appeal w.e.f., CSE 2014.

- **When a candidate would be required to present himself/herself before Appellate Medical Board?**

The candidate would be required to present himself /herself before Appellate Medical Board on the date and time to be intimated to him/her by the DoPT and would also be uploaded in the website.

- **What will happen if a candidate fails to present himself before Appellate Medical Board on the scheduled date?**

Failure to appear before Appellate Medical Board on the appointed day would amount to forfeiture of the opportunity of appeal for the candidate and as a consequence the recommendation of CSMB would be final.

- **Whether there is any opportunity to file the appeal for review of the findings of Appellate Medical Board?**

The findings of the Appellate Medical Board would be final and no appeal would lie against the opinion of the appellate medical board.

- **Whether Chairman of CSMBs may consult specialists of other designated hospitals before giving a medical report?**

Yes, in case of any doubt Chairman CSMB may consult specialists in designated hospitals.

- **Whose decision as regards to fitness of the candidates shall be final?**

As regards to fitness of the candidates, the decision of the Chairman of CSMB will be final except in 'Appeal Cases', where decision of the Chairman of Appellate Medical Board will be treated 'final'.

- **What will be the constitution of the Appellate Medical Board?**

Appellate Medical Board will comprise of Specialists including a Chairman who would be higher in rank than those included in CSMB and the same would invariably be headed by Head of Department.

- **Who will examine PH candidate on their appeal?**

Appellate Disability Medical Board (ADMB) constituted by Government would examine PH candidate on their appeal

- **Whether it is mandatory to have lady doctor in the medical examination of lady candidate?**

Yes, lady doctor will assist in medical examination.

- **What is the procedure in case of "temporary unfitness"?**

In case where medical board considers that candidate has temporary unfitness, the board shall record the same and inform DOPT.

- **What is the procedure for re-examination of candidates declared temporary unfit?**

Temporary unfit candidate would be re-examined within a period not exceeding 6 months. Candidate wishing to be re-examined within the said period, shall submit a fitness certificate to DoPT [Section Officer (AIS.I), Room No. 209-C, North Block, New Delhi-110001]. On receipt of the fitness certificate from the candidate, a fresh date for the re-examination will be intimated through e-mail to the candidate/speed post/dedicated website accessible to the candidate through his/her web authentication code. After re-examination, final report as regards to his/ her fitness or otherwise for appointment to service would be given by the Medical Board.

## **Service Allocation**

- **For how many services one can indicate his/her preference?**

A candidate shall be required to indicate order of preferences for only those services participating in the CSE to which he/she would like to be allocated to, in the application form for main examination.

- **Whether change of preference of services once indicated is permitted?**

No change in preferences of services once indicated by a candidate would be permitted.

- **Who is General Merit (GM) or Meritorious Reserved Category (MRC) candidate?**

A candidate belonging to Reserved Category but qualified in CSE on his/her own merit without availing any relaxation like maximum age limit, number of attempts etc is called GM or MRC candidate.

- **What is Service allocation from Reserve List?**

Reserved Category candidate who qualify on General Merit, are adjusted against unreserved vacancies. But in case some GM/MRC candidates do not get service of their higher preference in UR category, they are allowed to switch over to their own category leaving vacant slots. In order to meet such situation, UPSC maintains two lists equal to number of GM candidate - one of GM candidates and other of Reserved Category candidates. These lists are called Reserved List.

- **When requisitions are sent by DOPT to UPSC for recommending names from Reserve List?**

Requisition is sent to UPSC when after service allocation from CSE (Main) List, it becomes clear as to whether a particular GM candidate has been allocated service against unreserved vacancy or has switched over to his/her category.

- **What are the parameters on which service allocation to a particular candidate is decided?**

Service allocation to a particular candidate is depending on rank of the candidate in CSE, his/ her order of preference for service, his/her category, availability of vacancy in his/her category at his /her turn and findings of Medical Board/Appellate Board in respect of him/her.

- **When service allocation for successful candidates of CSE 2014 be finalized?**

The 1<sup>st</sup> iteration of service allocation is likely to be published around 10<sup>th</sup> August, 2015

- **When will the Foundation Course (FC) start for All India Services (i.e. IAS, IPS & IFoS) and other Central Group 'A' & 'B' Services**

The FC is scheduled to commence from the 7<sup>th</sup> of September, 2015

- **When will cadre allocation for the IAS will be done**

The cadre allocation of IAS is likely to be published before commencement of FC

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