

INSTITUTE OF GOOD GOVERNANCE

(Registered under Societies Registration Act, 1860)

UB 33, Indraprakash Building, Barakhamba Road, New Delhi-110001

E-mail address: iggnewdelhi@gmail.com

No: TRG/5/2023-RIS

Dated 01.09.2023

To
Secretaries of all Central Ministries/Departments.
Heads of all Attached and Subordinate Offices of Government of India.
Chairmen/CMDs/CEOs of all Central PSUs, Autonomous Bodies, Statutory Bodies, Ports,
Boards, Public Sector Banks, Insurance Companies and other Financial Institutions.
Directors of NITs, IITs, IIMs, AIIMS.
Vice-Chancellors of all Central Universities and Deemed to be Central Universities.

Subject: Training Program on Reservation in Services for SCs, STs, OBCs, EWS, Ex-Servicemen and Persons with Disabilities on 16th and 17th October, 2023 at Lecture Room No. 1, India International Centre Annexe, K. K. Birla Lane, Max Mueller Marg, New Delhi-110003.

Sir/Madam,

This Institute is organizing a two-day non-residential Training Program on Reservation in Services for liaison officers, officers dealing with reservation and members of SC, ST, OBC, PWD Employees Associations on 16th and 17th October, 2023 at Lecture Room No. 1, India International Centre Annexe, K. K. Birla Lane, Max Mueller Marg, New Delhi-110003 as per Schedule given at the end of this letter. The Program shall, inter alia, take special care of IMPLEMENTATION OF LATEST INSTRUCTIONS relating to reservation of SCs/STs and Persons with Benchmark Disabilities in the matter of promotion. You are requested to nominate your officers dealing with the reservation matters, Liaison Officers and office bearers of the SC, ST, OBC, PWD Employees Welfare Associations for the Program.

2. Fee for the Program is Rs. 12,500/- + GST @ 18% which comes to Rs. 14,750/- per person including all taxes. The fee may be paid through a demand draft drawn in favor of the 'Institute of Good Governance' payable at 'New Delhi' or through NEFT/ RTGS. Details of the Bank Account of the Institute are given below:

Bank's Name: Axis Bank Limited, Statesman House, 148, Barakhamba Road, New Delhi-110001

Account No: 914010021379009

MICR code of Branch: 110211002

IFS Code for NEFT/ RTGS: UTIB0000007

PAN of the Institute: AAAAI7597K

GST No. of the Institute: 07AAAI7597K1Z3.

3. In case of any query in the matter, you may contact Dr. H. S. Rana, Director of this Institute on his mobile no. 9448451380 or Shri K.G. Verma, Ex-Joint Secretary to the Government of India, Department of Personnel and Training on his mobile no. 9968099867.

Yours Sincerely,


(Aakriti)

Deputy Director

Schedule

Date	Time	Topic
16.10.2023	09:30 – 10:00 hrs	Registration
	10:00 – 11:30 hrs	Constitutional Provisions about Reservation
	11:30 – 11:45 hrs	Tea
	11:45 – 13:00 hrs	Provisions Relating to Availability of Reservation for SCs/STs/OBCs/EWS
	13:00 – 14:00 hrs	Lunch
	14:00 – 15:30 hrs	Determination of Reserved Posts and Earmarking of Reserved Vacancies
	15:30 – 15:45 hrs	Tea
	15:45 – 17:00hrs	Relaxations and Concessions
17.10.2023	10:00 – 11:30 hrs	Preparation and Maintenance of Reservation/ Roster Registers
	11:30 – 11:45 hrs	Tea
	11:45 – 13:00 hrs	De-reservation
	13:00 – 14:00 hrs	Lunch
	14:00 – 15:30 hrs	Reservation for Persons with Disabilities and Ex-Servicemen
	15:30 – 15:45 hrs	Tea
	15:45 – 17:00 hrs	Role of SC/ ST Commissions, SC/ ST/ OBC Employees Associations etc.
	17:00 – 17:30 hrs	Valediction