

# INSTITUTE OF GOOD GOVERNANCE

(Registered under Societies Registration Act, 1860)

UB 33, Indraprakash Building, Barakhamba Road, New Delhi-110001

E-mail address: [iggnewdelhi@gmail.com](mailto:iggnewdelhi@gmail.com)

No: TRG/3/2023-RIS

Dated 05.06.2023

To

Secretaries of all Central Ministries/Departments.

Heads of all Attached and Subordinate Offices of Government of India.

Chairmen/CMDs/CEOs of all Central PSUs, Autonomous Bodies, Statutory Bodies, Ports, Boards, Public Sector Banks, Insurance Companies and other Financial Institutions.

Vice-Chancellors of all Central Universities.

**Subject: Training Program on Reservation in Services for SCs, STs, OBCs, EWS, Ex-Servicemen and Persons with Disabilities on 17<sup>th</sup> and 18<sup>th</sup> July, 2023 at Hotel Vividus, 3, Kumarakrupa Road, Madhav Nagar, Bangalore – 560001.**

Sir/Madam,

This Institute is organizing a two-day non-residential **Training Program on Reservation in Services** for officers dealing with recruitment/reservation, liaison officers for SCs/STs, OBCs, PWDs, Ex-Servicemen, EWS and members of the SC, ST, OBC, PWD Employees Associations on **17<sup>th</sup> and 18<sup>th</sup> July, 2023 at Hotel Vividus, 3, Kumarakrupa Road, Madhav Nagar, Bangalore – 560001** as per Schedule given at the end of this letter. You are requested to nominate your Liaison Officer(s), Grievance Redressal Officer and other officers dealing with the recruitment/reservation matters and office bearers of the SC, ST, OBC, PWD Employees Welfare Associations for the Program. **The Program shall, inter alia, take special care of IMPLEMENTATION OF LATEST INSTRUCTIONS relating to reservation of SCs/STs and Persons with Benchmark Disabilities in the matter of promotion.**

2. Fee for the Program is Rs. 12,500/- + GST @ 18% which comes to Rs. 14,750/- per person including all taxes. The fee may be paid through a demand draft drawn in favor of the 'Institute of Good Governance' payable at 'New Delhi' or through NEFT/ RTGS. Details of the Bank Account of the Institute are given below:

Bank's Name: Axis Bank Limited, Statesman House, 148, Barakhamba Road, New Delhi-110001

Account No: 914010021379009

MICR code of Branch: 110211002

IFS Code for NEFT/ RTGS: UTIB0000007

PAN of the Institute: AAAAI7597K

GST No. of the Institute: 07AAAAI7597K1Z3.

3. In case of any query in the matter, you may contact Dr. H. S. Rana, Director of this Institute on his mobile no. 9448451380 or Shri K.G. Verma, Ex-Joint Secretary to the Government of India, Department of Personnel and Training on his mobile no. 9968099867.

Yours Sincerely,

  
(Akriti)

Deputy Director

## Schedule

Date	Time	Topic
17.07.2023	09:30 – 10:00 hrs	Registration
	10:00 – 11:30 hrs	Constitutional Provisions about Reservation
	11:30 – 11:45 hrs	Tea
	11:45 – 13:00 hrs	Provisions Relating to Availability of Reservation for SCs/STs/OBCs/EWS
	13:00 – 14:00 hrs	Lunch
	14:00 – 15:30 hrs	Determination of Reserved Posts and Earmarking of Reserved Vacancies
	15:30 – 15:45 hrs	Tea
	15:45 – 17:00hrs	Relaxations and Concessions
18.07.2023	10:00 – 11:30 hrs	Preparation and Maintenance of Reservation/ Roster Registers
	11:30 – 11:45 hrs	Tea
	11:45 – 13:00 hrs	De-reservation
	13:00 – 14:00 hrs	Lunch
	14:00 – 15:30 hrs	Reservation for Persons with Disabilities and Ex-Servicemen
	15:30 – 15:45 hrs	Tea
	15:45 – 17:00 hrs	Role of SC/ ST Commissions, SC/ ST/ OBC Employees Associations etc.
	17:00 – 17:30 hrs	Valediction