

F. No. 2 (46)-B (D)/2018
Ministry of Finance
Department of Economic Affairs
(Budget Division)

New Delhi, the 09th January, 2019.

OFFICE MEMORANDUM

Subject: - PROFORMA FOR VOTE ON ACCOUNT (VoA) FOR 2019-20: Detailed calculation for amount in Vote on Account 2019-20.

In continuation to earlier instructions issued on the subject above vide MoF (DEA) DO Letter No. 2(46)-B(D)/2018 dated 3rd January, 2019, the undersigned is directed to state that a revised proforma (*enclosed*) indicating detailed calculation for amount required by Ministries/Departments after incorporating provisions for New Service items is now required to be filled in and submitted by all Ministries/Departments positively by **10th January, 2019**. While forwarding the details, the Ministries/Departments should note that: -

- (i) Additional details regarding 'New Service' in item No. II needs to be provided.
- (ii) Only amount over and above one-third of BE 2019-20, which is required as committed liabilities which is required to be paid before passing of the regular budget, needs to be provided in item No. V and in UBIS. The Ministries/Departments are **NOT** required to fill BE 2019-20 figures in UBIS.
- (iii) A 'NIL' Report may also be sent where additional funds over and above one-third of the BE 2019-20 provisions are not required.

2. The above details should be forwarded to AO (Demand), Room No 225-A positively by 10th January 2019, who is available at 011-23095231. Other conditions of the above mentioned DO letter remains the same.


(Amit Bansal)

Under Secretary to the Govt. of India

Encl: As above.

To

All FAs of Ministries/Departments.

DETAILED CALCULATION FOR AMOUNT REQUIRED IN VOTE ON ACCOUNT 2019-20

(₹ in crore up to two decimals-Gross figures)

Item		Demand No.	Revenue Voted	Revenue Charged	Capital Voted	Capital Charged	Reasons in brief
I	Total Budget Estimate 2019-20						
II	Provision for New Service items (Items to be specified)						
III	Budget Estimates 2019-20 excluding New Service Items (I – II)						
IV	1/3 of the amount in III above						
V	Amount required in Vote on Account over and above 1/3 of BE 2019-20 during April to July, 2019 for: -						
	(a) Contractual or obligatory payments of 2019-20						
	(b) Other deferred expenditure commitments of 2018-19						
	© Total [(a) + (b)]						
VI	Total amount required in Vote on Account [IV + V]						