

MOST IMMEDIATE
Supplementary Demands

F. No. 4(16)-B(SD)/2024
Government of India
Ministry of Finance
Department of Economic Affairs
(Budget Division)

North Block, New Delhi
Dated 21st October, 2024

OFFICE MEMORANDUM

Subject: Proposals for First batch of Supplementary Demands for Grants 2024-2025.

The First batch of Supplementary Demands for Grants for 2024-2025 is proposed to be placed before the Parliament in the ensuing Session. Proposals from Ministries/Departments are invited for inclusion in the First Batch of Supplementary Demands for Grants 2024-25.

2. The pre-budget meetings to finalise the R.E. 2024-25 and B.E. 2025-26 are currently underway till Monday, the 11th November, 2024. **The Ministries/ Departments whose pre-budget meetings with Ministry of Finance will be concluded by 29th Oct., 2024 are, therefore, required to submit their supplementary proposals by 06th Nov., 2024 (Wednesday) and the remaining Ministries/ Departments, within one week of completion of their pre-budget meeting or by 15th Nov., 2024 (Friday), whichever is earlier.**

3. **Ministries/Departments are advised to propose only following types of cases:**

- a. Cases where advance from the Contingency Fund have been granted;
- b. Payments against Court decrees which cannot be postponed;
- c. Additional funds immediately required which can be met by re-appropriation of savings in the grant but require prior approval of Parliament under the New Service/New Instrument of Service Rules. In all cases where the savings are available within the same section (Revenue/Capital and *Charged/Voted*) of the grant, only token supplementary would be required. In cases where the savings are available in the Revenue/Capital section or *Charged/Voted* section and the expenditure is to be incurred in another section, full requirement would be proposed as a technical supplementary and the savings, against which the full amount is proposed in a different section, will be committed for surrender and will not be available for re-appropriation;
- d. Cases that are to be reported in the Parliament as per revised guidelines on financial limits in cases relating to New Service/New Instrument of Service Rules vide this Ministry's O.M. No. F. 1(22)-B(AC)/2022 dated 23rd February, 2024;
- e. Cases where Ministry of Finance has specifically advised to propose Supplementary Demand in the Winter Session; and