



Government of India
Ministry of Health and Family Welfare
Department of Health & Family Welfare
Directorate General of CGHS
Office of the Director, CGHS

Nirman Bhawan, New Delhi 110 108

No: Z.15025/98/2016/DIR/CGHS.

Dated, the 7th September, 2016

OFFICE MEMORANDUM

Sub: Provisioning of Medicines under CGHS - regarding

This is regarding the provisioning of medicines under CGHS on rational basis. In this regard attention is drawn to the urgent need to be followed for better materials management in general and procurement of medicines from GMSD in particular. Changes in prescription pattern leading to the obsolescence of some medicines and varying pattern in the quantum of demand for different medicines and accurate assessment of demand are to be taken care of for better inventory management.

Since, the processes are computerized, accurate estimation of consumption and projection of demand are possible and assistance of NIC may be taken in this regard. When the demand is generated online, there should be little scope for error. Instructions are already in place for the constitution of Provisioning Committee and are reiterated as under:

Provisioning Committee:

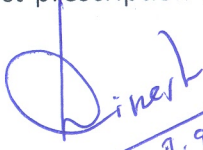
	CGHS, Delhi	Other Cities
Chairperson	Additional Director(HQ), CGHS-	Additional Director of the City
Members	Additional Director(MSD), all other Zonal Additional Directors	4 or 5 Sr.CMO i/c of Wellness Centres
Members	One Sr.C.M.O. i/c of Wellness Centre from every zone	
Member Secretary	CMO(D)	CMO (Stores)

The Provisional Committee shall hold at least two or three meetings with brain storming to analyse the prescription pattern to identify newer medicines and obsolete brands , slow moving / non-moving items , replacement of branded medicines by generic formulations. Additional Directors shall ensure that when a medicines is available by generic as well as branded name, preference is given to utilize generic medicines so that the generic medicines shall not be allowed un-utilized reaching expire date. The Committee shall also pay due attention in identifying Vital , Essential items. After finalization of the demand , the next step is determining the periodicity of placing orders on cyclical basis and a sub-Committee for Provisioning shall be constituted as follows:

	CGHS,Delhi	Other Cities
Chairperson	Additional Director(MSD)	Additional Director of the City
Members	One Sr CMO i/c of every Zone	2-3 Sr CMO i/c of the Wellness Centres depending on the size of the city
Members	Stores Supervisor of MSD	
Member Secretary	CMO(D)	CMO(Stores)

While placing order to the GMSD, the sub-committee shall take into consideration the past consumption pattern, the balance at hand, prescription pattern of the doctors before the indent of demand is placed to GMSD. While the provisioning is made for one year , the sub-committee shall ensure that only the requisite quantity for the quarter is demanded and the option provided by GMSD for any review of the demand placed, during the waiting period of 15 days permitted by GMSD, before closing the quantum of demand.

The Additional Director (MSD), CGHS and CMO (Drugs) in Delhi and Additional Director, CGHS and CMO (Stores) in CGHS cities outside Delhi shall constantly monitor the utilization of medicines i.e., fast moving , slow moving and non-moving items and regulate the supplies/inventory. The online CGHS data may be monitored with the help of NIC to ensure that the medical officers at the Wellness Centre are prescribing the generic medicines supplied by MSO/GMSD. In case of any assistance the Nodal Officer of MCTC may be contacted. Nodal Officer , MCTC,CGHS shall also independently evaluate the prescription pattern of medicines and to conduct prescription audit with the help of NIC.


 7.9.2016
 (Dr.D.C.Joshi)
 Director, CGHS ,CGHS

To

1. Addl. Director, CGHS(HQ) / Addl. DDG(HQ)
2. Additional Directors of all CGHS Cities /Zones
3. Additional Director, CGHS(MSD)
4. DDG, Medical Stores Organization, Dt.GHS.
5. Nodal Officer , MCTC, CGHS

Copy for information to:

1. PS to AS&DG, CGHS , Nirman Bhawan, New Delhi
2. PA to Director, CGHS, Nirman Bhawan , New Delhi