

No.Z-15025/11/2015-Dir(CGHS)
Government of India
Ministry of Health & Family Welfare

Nirman Bhavan, New Delhi.

Dated, the 10th July, 2015.

OFFICE MEMORANDUM

As you are aware, CGHS is in the process of introducing web-based services for its members. In this context, it is necessary to link AADHAAR number with the CGHS Beneficiary IDs of all beneficiaries before such services can be launched.

2. The procedure for doing so is as follows:

- (I) **Through CMO-in-charge's Module** – Beneficiary can visit CMO-in-charge of his dispensary with AADHAAR Card to get his and family members AADHAAR registered.
- (II) **Registration of AADHAAR number by beneficiary himself** – following steps to be followed:

- a. Log on to cghs.nic.in
- b. Click – 'Click here to view beneficiary details'
- c. Click 'login with Ben Id'
- d. To get password click – 'Generate Password'
- e. Enter details and a password will be sent on the registered mobile phone no. of the beneficiary
- f. Enter Ben Id and Password and sign in
- g. Click – 'update AADHAAR number'
- h. Enter AADHAAR number for all family members and save.

3. This is an important initiative and is being monitored as a part of PRAGATI. It is, therefore, requested that all employees of the Ministries/Departments may be motivated to seed their AADHAAR numbers through either of the modes mentioned above.

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4. Cooperation of all Ministries/Departments in this regard would be highly appreciated.



(N.S. Kang)

Additional Secretary & DG, CGHS

All Ministries/Departments