

**8/5/2014-CS.I (Trg) Vol.I**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**  
**CS-I Section**

New Delhi, dated the <sup>13<sup>th</sup></sup> **March, 2015**

**OFFICE MEMORANDUM**

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM  
for the period 23/03/2015 to 01/05/2015.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I (\*\* last and final chance, \* second chance)** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM w.e.f. **23/03/2015 to 01/05/2015**. It is requested that nominated officers may be relieved of their duties and advised to report to **Shri Vadali Rambabu, Deputy Director/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9 A.M. on 23<sup>rd</sup> March, 2015**.

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19<sup>th</sup> March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/-(Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

**P.T.O.**

4. The participants are required to indicate at least three public policy areas they would like to work on during the training programme in the project study. They are also requested to furnish the following documents immediately:-

- (a) Annexure-II duly filled in.
- (b) The nominated officer should apply online for official passport, if he/she does not have an official passport already, and attach a print out of the online application submitted for official passport., and
- (c) Two copies of passport size photograph with white background.

This information may be sent to **Shri Vadali Rambabu, Deputy Director/Course Director, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri Vadali Rambabu, Deputy Director/Course Director, ISTM, New Delhi, who is accessible on Phone No. 26175590(O), M.No. 9811646981.**

**Encls.: Annex.I & Annex.II**



**(Biswajit Banerjee)**

Under Secretary to Government of India

Tele. : 24629413

To

**Ministry/Department of  
All Cadres { Joint Secretary(Admn.) concerned }**

**New Delhi.**

Copy forwarded for information & necessary action to :-

- (1) ISTM, (**Shri Vadali Rambabu, Deputy Director/Course Director**), Administrative Block, Old JNU Campus, New Delhi-11067 **The list of officers, who report for training on 23<sup>rd</sup> March, 2015 may please be furnished to the undersigned next day positively.**
- (2) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (3) PA to Dir(CS.I)/PA to US(U)/US(D)
- (4) Guard file
- (5) Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US**)
- (6) Hindi Section, DOP&T, New Delhi - For Hindi version.



**(Biswajit Banerjee)**

Under Secretary to Government of India

Tel. 24629413

**TENTATIVE LIST OF Level 'E' Training Programme for Under Secretaries of CSS  
(23/03/2015 to 01/05/2015)**

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DOB	Ministry/Department
1	5425	Manjit Singh Nayar **	31-Mar-60	S J & Empowerment / Labour
2	5431	Jyothi Prakash Rath **	08-Nov-60	Urban Development / NAT Grid
3	5441	Ashish Dutta **	16-Aug-61	Science & Technology / IPP
4	5481	Ajit Kumar **	10-Aug-60	Power / Labour
5	5489	Mary Jacob(Smt.) **	18-Jan-62	Panchayati Raj / Petroleum
6	5494-A	Smt F Deborah Initha **	19-Jun-73	EPZ Chennai / Commerce
7	5610	Asit Kumar Saha *	17-Jan-61	DOP&T
8	5618	Ishwar Singh *	17-Mar-61	Labour & Emp.
9	5624	Purshottam Bhardwaj *	01-Jan-58	Woman & Ch. Dev.
10	5625	GS. Arora *	25-Dec-57	Informaiton & Broadcasting
11	5629	Anand Hari Agarwal *	01-Jul-59	Corporate Affairs
12	5407	Shashi Kumar Valiathan *	05-Apr-63	HUPA
13	5633	Kumar Kant Jha	04-Jan-58	Science & Technology
14	5636	Manjula Saxena(Smt.)	10-May-64	Industrial Policy & Promotion
15	5640	Susheel Kumar Verma	18-Aug-63	Rural Dev.
16	5647	S.R.Yadav	04-Jul-61	Health & FW
17	5642	TL. George Kutty	05-May-61	Labour & Emp.
18	5643	Jyoti Mathur(Smt.)	26-Nov-60	Public Enterprises
19	5644-A	Ashish V Gawai	6-Jan-69	MHA
20	5645	Manmohan Mishra	7-Jan-57	Posts
21	5647	Ravinder Yadav	4-Jul-61	Health & FW
22	5648	Arun Kumar Sharma	05-Jul-60	Health & FW
23	6240	Mam Chand	07-Mar-63	Industrial Policy & Promotion
24	6242	Narendra Kumar	29-Apr-64	Agri & Coop
25	6246	Suresh Kumar	01-Jan-58	New & Renw. Energy.
26	6248	Ziley Singh Vical	07-Feb-66	Expenditure
27	6249	Surinder Kaur(Smt.)	17-Sep-60	Financial Services
28	6250	Debender Prasad Majhi	18-Jul-61	Higher Education
29	6262	Phool Chand Prasad	04-Feb-67	UPSC
30	6264	Raj Krishan Bhoria	20-Feb-65	Home Affairs
31	6269	Rajneesh Mohan Singh	22-Jun-66	DOP&T
32	6270	Ravinder Kumar Tanwar	25-Oct-63	UPSC
33	6274	RS. Vaidya	19-Dec-64	Commerce(Supply)
34	6276	Satya Prakash	07-Feb-61	SSC
35	6281	Subhash Chand Sharu	09-Apr-66	Information & Broadcasting
36	6282	Nityananda Ray	11-Jan-59	SSC(NR)
37	6285	Shiv Dayal Bhasor	20-Apr-65	Defence
38	6555	B.Ginkhan Mang	01-Mar-67	Revenue
39	6556	Laltalana Chhangte	25-Mar-65	MHA
40	6557	Hazari Lal Meena	6-Jan-66	Defence

**\* Re-nomination cases      \*\*Last & final chance.**

**DETAILS OF VISITS ABROAD DURING LAST THREE YEARS 2012, 2013 & 2014**

**Name of the Officer:**

**CSL No.:**

		<b>2012</b>	<b>2013</b>	<b>2014</b>
(a)	No. of Visits made			
(b)	Countries visited			
(c)	Period of deputation/ stay in each country with date			
(d)	Purpose of visit			

**Signature of the officer with date**

**Full Name .....**

**Office Address .....**