

F. No. 18(1)/2013-GM
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Public Enterprises Bhavan,
Block No.14, CGO Complex,
Lodi Road, New Delhi
Dated the 2nd May, 2014

OFFICE MEMORANDUM

Subject:- Committee to suggest changes in the guidelines issued for writing Annual Performance Appraisal Reports (APARs) of top management incumbents of CPSEs

The undersigned is directed to state that this Department had issued guidelines on the subject mentioned above vide D.O. letter dated 5th April, 2010 ([link - http://dpe.nic.in/sites/upload_files/dpe/files/newgl/glch02f4.pdf](http://dpe.nic.in/sites/upload_files/dpe/files/newgl/glch02f4.pdf))

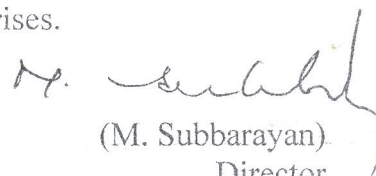
2. This Department has taken the initiative to review the implementation of these guidelines with a view to understand the difficulties/issued being faced by the CPSEs/administrative Ministries in timely completion of APARs as per the procedure prescribed in these guidelines and to further improve these guidelines in the light of experience gained. In this context, information/suggestions from various CPSEs and administrative Ministries have been received and preliminary discussions with representatives of CPSEs have also been held. It has now been decided to constitute a Committee of Directors to review the progress made so far and to recommend specific modifications/improvements to be made, if any, in the existing guidelines. The composition of the Committee would be as under.

- (i) Ms. Veena Swarup, Director (HR), Engineers India Limited
- (ii) Shri Ravi P. Singh, Director (HR), Power Grid Corporation of India Limited
- (iii) Shri Rajeev Bhardwaj, Director (HR), Solar Energy Corporation of India

The Committee may co-opt additional member(s) as per its requirements. Shri M. Subbarayan, Director, DPE would be the convenor of the above Committee.

4. The Committee, after due examination and consultations, would recommend specific modifications/improvements in the existing guidelines for writing APARs of top management incumbents of CPSEs within a period of 30 working days of issue of this communication.

5. This has the approval of Secretary, Department of Public Enterprises.


(M. Subbarayan)
Director
Tel. 2436-0624

To the Members of the Committee

Copy to :- (i) Chief Executives of all CPSEs
(ii) Secretaries of all administrative Ministries/Departments
(iii) PS to Secretary (PE)