

MOST IMMEDIATE

No.5/1/2014-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

3rd floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Date: 12th May, 2014

OFFICE MEMORANDUM

Subject: Nomination of Stenographers Grade 'D'/PA(ad-hoc) for appointment to the Grade of PA of CSSS for the Select List Year – 2012 on regular basis under the Zoning Scheme for Seniority Quota (SQ).

The undersigned is directed to refer to this Department's O.M. of even number dated 29.1.2014 wherein the range of seniority for promotion from Stenographers Grade 'D' to Personal Assistants Grade of CSSS for the Select List Year-2012 was laid down and to say that on the basis of information furnished by the Cadre Units, it has been decided to nominate the Stenographers Grade 'D'/PA(ad-hoc), whose names appear in the Annexure to this O.M., for appointment/promotion to the PA Grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2012(SQ).

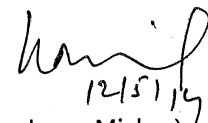
2. It is requested that urgent action be taken to appoint/promote these officials to PA Grade of CSSS against the Select List Year 2012(SQ) provided they are clear from vigilance angle. A copy of the appointment/ promotion order issued in this regard by the Cadre Units, duly indicating the CSL number of the officials, be also forwarded to this Department immediately.

3. No request for retention will be entertained as Cadre allocation has been made on the basis of vacancies reported by the respective Cadre Units and in accordance with Rotational Transfer Policy for CSSS personnel issued vide O.M.No.13/1/2009-CS.II dated 15.7.2011.

4. Cadre Units are also requested to ensure that the officials concerned are relieved within 45 days from the date of issue of this O.M. to take up the new posting in the Cadre Unit allocated failing which their nomination order is liable to be cancelled by this Department. In case an officer nominated against the Select List Year, 2012 refuses regular promotion, Cadre Units concerned may initiate action in terms of this Department's O.M. No.5/1/2008-CS.I(S) dated 8.4.2011 under intimation to this Department.

5. The Cadre Training Plan for Central Secretariat Stenographers' Service stipulate that successful completion of Level-I training programme of 3 weeks' at ISTM is mandatory for promotion to the PA grade. Some of the officials empanelled in the above Select List have not attended Level-I training programme. Such officials would be nominated to Level-I training programme shortly and their promotion to the PA grade would be subject to their successful completion of Level-I training programme within 1 year of their promotion.

6. This O.M. is available on the website of this Department viz. www.persmin.nic.in → Central Services Wing → CS Division → CSSS Promotion (Regular) → Steno Grade 'D' to 'C'.



(Kameshwar Mishra)

Under Secretary to the Government of India
Tele: 24623157

To

- (i) All Cadre Units of CSSS
- (ii) NIC for uploading the O.M. on the official website of this Department
- (iii) Guard file.

Annexture to the O.M. No. 5/1/2014-CS-II(C) dated 12.5.2014

S.No.	CSL	Name(Ms./Smt./Sh.)	Date of Birth	SLY	Cadre where working	Cadre where nominated
1	264	Pritam Lal	28-06-53	1983	Civil Aviation	Retired
2	300	Geeta Nassa*	13-11-64	1984	Petroleum & NG	Home Affairs
3	620	Sarita Jain*	06-05-63	1985	I & B	Planning Commission
4	901	Satish Kumar*	18-01-56	1988	Urban Development	Urban Development
5	1556	Savitri Ahuja	05-01-62	1993	Agriculture & Coopn.	Agriculture & Coopn.
6	1892	Radhey Shyam*	05-08-69	1996	Defence	Defence
7	1996	Anindita Paul*	20-08-77	1999	Urban Development	Planning Commission
8	1999	Mamta Rani Manchanda*	09-08-78	1999	Telecommunication	Planning Commission
9	2000	Sahdev Rawat*	11-11-80	1999	Expenditure	Urban Development
10	2001	Shalini Sachdeva	19-10-79	1999	Planning Comn.	DOPT
11	2003	K. Mahendra Reddy	19-04-79	1999	Telecommunication	Home Affairs
12	2008	Birendra Prasad Guddu	15-12-78	1999	Agriculture & Coopn.	Defence
13	2010	Amit*	18-01-78	1999	I & B	Road Transport & H
14	2011	Rajesh Kr. Chakraborty	27-10-73	1999	Legal Affairs	Legal Affairs
15	2012	Rohit Sehgal	17-12-76	1999	Telecommunication	Home Affairs
16	2019	Sandeep Kumar Ambastha*	05-03-73	1999	Corporate Affairs	Home Affairs
17	2025	Sarika Soin	13-07-80	1999	Planning Comn.	Telecommunication
18	2026	S. Rama Prasad	24-01-73	1999	Posts	DOPT
19	2031	Pramod Kumar Ghildayal	06-12-74	1999	Science & Tech.	IP&P
20	2041	Pooja Kohli*	08-09-77	1999	Tribal Affairs	Agriculture & Coopn.
21	2042	Gaya Prasad*	22-01-72	2000	Urban Development	Tribal Affairs
22	2043	Rakesh Kumar Singh	01-01-73	2000	DOPT	Science & Tech.
23	2044	Kamal Kumar Singh	09-02-72	2000	Defence	Telecommunication
24	2045	Mukesh Kumar Khetan	20-10-67	2000	Home Affairs	Home Affairs(PMO)
25	2046	Ajay Kumar Singh	01-01-74	2000	Urban Development	I&B
26	2049	Parveen Kumar	10-11-71	2000	DOPT	Supply
27	2050	Anand Bhushan	20-06-74	2000	UPSC	expired
28	2051	Deepak Kumar*	02-02-72	2000	Expenditure	Civil Aviation
29	2052	Babita Sharma*	21-08-74	2000	I & B	Agriculture & Coopn.
30	2053	Naresh Kr. Golani	11-11-69	2000	Planning Comn.	Expenditure
31	2055	Sanjay Kumar Sharma*	25-09-72	2000	Tribal Affairs	Science & Tech.
32	2056	Renu Kumar*	01-09-73	2000	Commerce	Home Affairs
33	2058	Sanjay Kumar*	01-03-74	2000	Home Affairs (Cab. Sectt.)	Home Affairs(Cab. Sectt.)
34	2059	K. Reguram*	19-04-76	2000	DOPT	Defence
35	2063	Sanjay Kumar Ojha	02-11-76	2000	Supply	Home Affairs
36	2065	Manjeet Singh	27-10-68	2000	Planning Comn.	Telecommunication
37	2066	Anjana Dhingra	16-06-78	2000	Expenditure	I&B
38	2067	Akhilesh Kr. Srivastava*	05-03-74	2000	Telecommunication	Telecommunication
39	2070	Vidya Charan Prasad*	15-10-72	2000	Home Affairs	IP&P
40	2072	Gauri Shankar*	28-05-74	2000	Home Affairs	Commerce

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41	2073	Vijay Kumar*	19-11-73	2000	Expenditure	Home Affairs
42	2074	Vishwajeet Kumar*	14-04-75	2000	Rural Development	Shipping
43	2075	Tripti Dhupar*	21-12-79	2000	Home Affairs (Cab. Sectt)	Home Affairs (Cab. Sectt)
44	2076	Rashmi P. Panda*	11-05-72	2000	Science & Tech.	Environment & Forest
45	2076A	Rajib Kumar Singh*	01-03-77	2001	Agriculture & Coopn.	Planning Commission
46	2078	Arvind Kumar *	02-02-72	2001	Science & Tech.	Education
47	2079	Jenendra Kawatra*	12-05-72	2001	Planning Comn.	DOPT
48	2080	Sonu Sikri*	05-01-75	2001	Home Affairs	Expenditure
49	2082	Manoj Kumar	02-03-72	2001	Defence	Telecommunication
50	2083	Rajnish Kumar*	15-12-75	2001	Earth Sciences	Earth Sciences
51	2084	Mamta Verma*	15-07-75	2001	Home Affairs	Home Affairs
52	2085	Pramod Kumar Sinha*	15-12-76	2001	Home Affairs	Health & FW
53	2086	Jitendra Kumar Bharti*	01-03-77	2001	DOPT	I&B
54	2087	Arun Kumar Sharma*	04-11-74	2001	Home Affairs	Urban Development
55	2089	Ganga Ram Yadav*	04-02-76	2001	Home Affairs(PMO)	Home Affairs(PMO)
56	2091	Rajesh Kumar*	01-01-73	2001	Agriculture & Coopn.	UPSC
57	2094	Vimal Kumar*	05-12-76	2001	Home Affairs	Home Affairs

*These officials have not attended the Level-I Training Programme under CTP for CSSS officials, hence they are required to undergo training within one year. Their continuation in PA grade would be subject to successful completion of Level-I Training.

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PCMO/NGA
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