

Immediate

F.No.31/15/2011-EO(MM-I)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel & Training

New Delhi, dated 12<sup>th</sup> June, 2013.

OFFICE MEMORANDUM

Subject: Amendment in the policy relating to reversion of officers belonging to All India Service as well as Central Services on pre-mature cessation of their tenure as Private Secretary/Officer-on-Special Duty to Ministers.

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A review of the policy on the above subject has been under consideration of the Government for some time. The Appointments Committee of the Cabinet (ACC) has now approved certain amendments to the existing policy as mentioned below:-

- (i) Officers of all the three All India Services (including IPS) as well as Central Services who are appointed as PS/OSD without completing their "cooling off" should be reverted to their cadre once their term as PS/OSD ends for whatever reason. While appointing such officers as PS/OSD an informed consent should be obtained from them that they are willing to be appointed as PS/OSD in waiver of the "cooling off" requirement, fully aware of the condition that they would be reverted back to their cadre once their term as PS/OSD ends for whatever reason and that they would be further required to complete the "cooling off" afresh;
- (ii) Officers of all the three All India Services as well as Central Services who are appointed as PS/OSD from the "Offer List" may be allowed to complete their normal period of central deputation if their term as PS/OSD ends for whatever reason before the completion of such term.
- (iii) Officers of all the three All India Services as well as Central Services who are not on the Offer List but are appointed as PS/OSD after completing their "cooling off requirement" should also normally be allowed to complete their full term of Central deputation, subject to **their willingness and** suitability, in case their term as PS/OSD ends for whatever reason before the completion of such term.
- (iv) The revised policy would have a prospective effect and cover all those who are appointed as PS/OSD after the date of revision of the policy. Those who are already working as PS/OSD in the Central Government at present as well as those who have already been appointed to posts under the CSS and non-CSS following cessation of their appointment as PS/OSD shall continue to be governed by the pre-revised policy till the completion of their present tenure.

2. All the Ministries/Departments of Government of India, Cadre Controlling Authorities of all participating units under the Central Staffing Scheme and the State Governments are requested to take note of the above revised instructions for information and compliance.

*Amarpreet Duggal*

12/6/13

(Dr. Amarpreet Duggal)

Deputy Secretary to the Govt. of India

To

1. Secretaries of All Ministries/Departments of the Govt. of India (As per standard list)
2. Cadre Controlling Authorities of all participating Units under the Central Staffing Scheme
3. All Chief Secretaries of the State Governments (As per standard list)

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Copy to:

1. Prime Minister's Office (Shri Dheeraj Gupta, Joint Secretary to PM), New Delhi.
2. Cabinet Secretariat (Ms. Nivedita Shukla Verma, Joint Secretary), New Delhi.
3. PS to MOS(PP)/ PPS to Secretary (P)/ PS to EO/ PS to DS(MM)
4. NIC – for uploading the OM on the official website of DoP&T.
5. Spare copies-10/ Guard file.

*Amarpreet Duggal*

12/6/13

(Dr. Amarpreet Duggal)

Deputy Secretary to the Govt. of India