

No.22011/1/2011-Estt.(D)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training  
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New Delhi, dated the 25<sup>th</sup> March, 2011

OFFICE MEMORANDUM

**Subject: Nomination of JS level officer as designated authority for timely holding of DPCs- regarding.**

The undersigned is directed to invite reference to the Department of Personnel and Training's O.M. No. 22011/1/2011-Estt.(D) dated 11.03.2011 reiterating adherence to model calendar for convening of Departmental Promotion Committee for timely drawal of panel for promotions. All the Ministries/Departments were advised to ensure that DPCs for the vacancies arising in 2011-12 are held before 31, March 2011. The Ministries/Department were also requested to nominate an officer of the level of Joint Secretary as the designated authority for ensuring timely holding of DPCs and to certify adherence to the model calendar for all DPCs.

2. All Ministries/Department are requested to intimate the name of Joint Secretary level officer who has been nominated as designated authority in terms of DoP&T's O.M. dated 11.03.2011 so as to enable this Department to review the timely progression of DPCs in adherence to the aforesaid O.M.

3. It may also be certified that all DPCs required to be held for the vacancies arising in the year 2011-12 in your Department including attached offices have since been completed. A confirmation report may be sent by 4, April 2011.

  
(Mamta Kundra)  
Joint Secretary to the Government of India  
Tele: 23094276

To

All Ministries/Department (as per standard list)

NIC, DOP&T