

**No.26/1/2015-CS.I (PR/CMS)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions,**  
**Department of Personnel & Training**

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2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi,  
Dated: 27<sup>th</sup> January, 2015

**OFFICE MEMORANDUM**

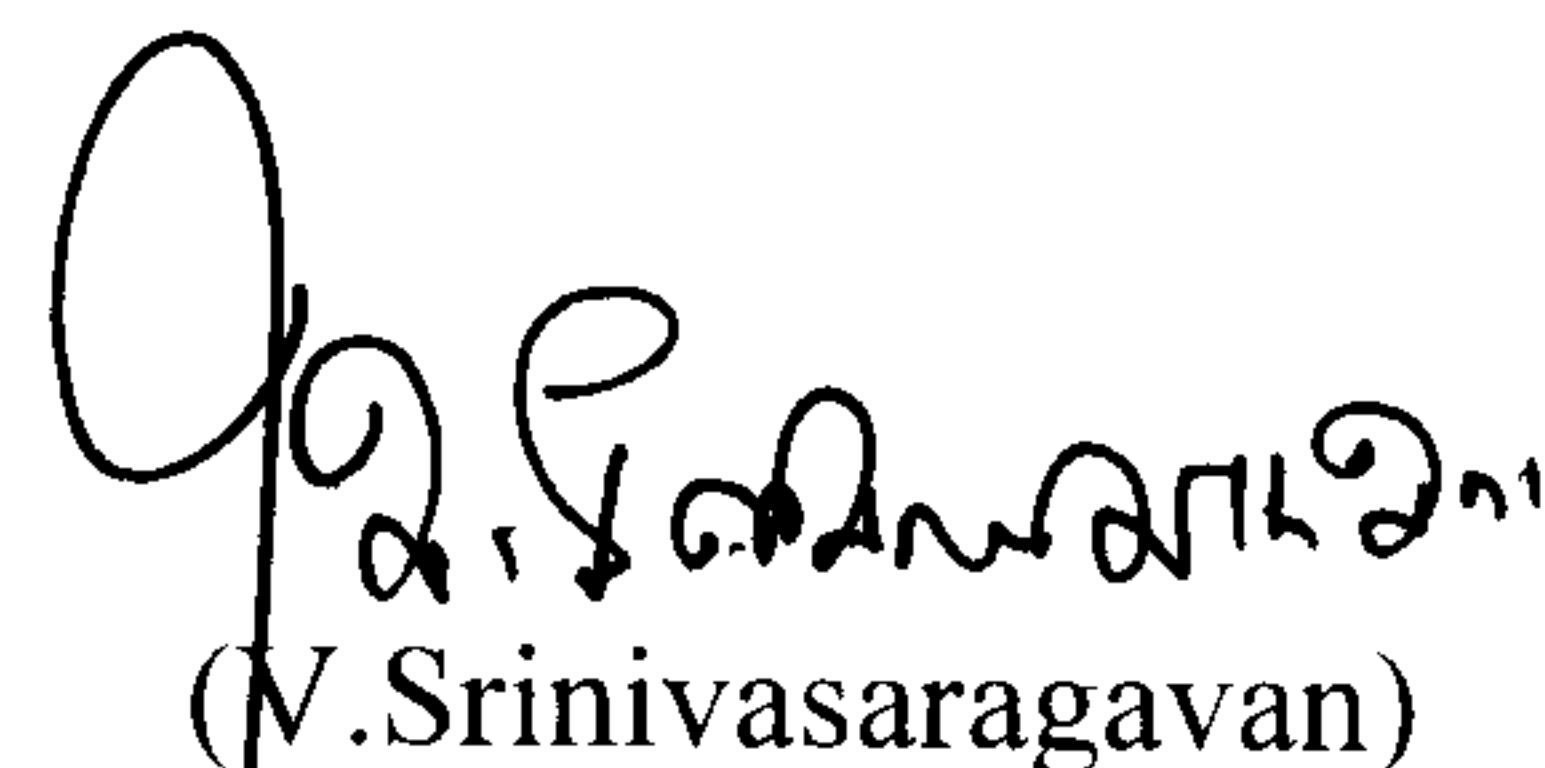
Subject : Immovable Property Return for the year 2014 (as on 31.12.2014) – Submission through [cscms.nic.in](http://cscms.nic.in) regarding.

The undersigned is directed to refer to Office Memorandums of even number dated 15.01.2015 and 21.01.2015 on the subject mentioned above (available at [persmin.nic.in](http://persmin.nic.in) →DoPT →Central Secretariat →CSS →Property Return).

2. A large number of CSS Officers have not yet furnished the Immovable Property Return for the year ended 31.12.2014. They are once again advised to file the same latest by 31.1.2015. It is also brought to the notice of the officers that if IPR is not filed by the stipulated date, vigilance clearance will be denied for deputation, non-mandatory training and empanelment in terms of this Department's O.M. No. 11012/11/2007-Estt.A dated 14.12.2007 read with O.M. of even number dated 27.9.2011.

3. For detailed instructions regarding filing of IPRs through web based cadre management system at [cscms.nic.in](http://cscms.nic.in) officers may refer to OM dated 15.1.2015 referred to above. As CS.I Division, DoPT is the custodian of Annual Immovable Property Return (IPR) in respect of CSS officers of Under Secretary and above levels, print out of IPRs filed through the web based system duly signed by the Officers should be forwarded to this Department.

4. In case of any difficulty, please contact the nodal officer of the Ministry/ Department or CMC officials who have developed Web Based Cadre Management System at Telephone No. 24629890.

  
(N. Srinivasaragavan)

Under Secretary to the Government of India  
Tele.: 24629412

**All Ministries/Departments of Govt. of India through DOPT's website**