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भारत सरकार
GOVERNMENT OF INDIA
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
कार्मिक और प्रशिक्षण विभाग
DEPARTMENT OF PERSONNEL & TRAINING
नई दिल्ली
NEW DELHI

No.36020/45/97-Estt(Res)

Dated the 27 September, 1999

OFFICE MEMORANDUM

Sub: De-reservation – Review of proposals in the light of the Department of Personnel & Training’s Instructions dated 02.07.1997, regarding.

The undersigned is directed to invite attention of the Ministry of Agriculture, etc. to the instructions contained in this Department’s O.M. No. 36011/25/79-Estt(SCT) dated 16.11.1979 and 36011/5/81-Estt(SCT) dated 07.04.1981, wherein procedure for de-reservation of vacancies reserved for SCs and STs has been simplified and the Ministries / Departments of the Government of India have been delegated with powers for de-reservation of vacancies in certain specified cases. According to the procedure laid down in the aforementioned O.Ms, the Ministries / Departments are required to wait for a period of atleast two weeks after sending the proforma to this Department and the National Commission for SCs and STs, for comments, if any, before the reserved vacancies are de-reserved by them, under the delegated powers.

2. As the Ministry of Agriculture, etc. are aware, according to the instructions contained in this Department’s O.M. NO. 36012/02/96-Estt(Res) dated 02.07.1997, post based rosters have been prescribed replacing the earlier vacancy-based rosters. As a result of this, clarifications have been sought by various Ministries / Departments etc. that after introduction of the post-based rosters, in the event of SC/ST candidates not being available, whether de-reservation would still be required, before the vacancies meant for SC / ST candidates are filled up by general category candidates. It is clarified that in the event of SC/ST candidates not being available, the vacancies meant for these categories would have to be de-reserved by following the prescribed procedure, before they are filled up by general category candidates.

3. The proforma for sending de-reservation proposals is under revision. Pending revision of the proforma for de-reservation proposals, all Ministries & Departments are required to send de-reservation proposals in the existing proforma alongwith additional information as indicated in the Annexure to this O.M. to this Department and to the National Commission for SCs and STs.

4. All the Ministries / Departments etc. are therefore, requested to bring these instructions to the notice of all concerned for strict compliance.


(Ms. J.D. Kulkarni)
Director Res)

To

1. All Ministries / Departments of the Government of India.
2. Department of Economic Affairs (Banking Division), New Delhi.
3. Department of Economic Affairs (Insurance Division), New Delhi.
4. Department of Public Enterprises, New Delhi.
5. Railway Board,
6. Union Public Service Commission / Supreme Court of India / Election Commission / Lok Sabha Secretariat / Rajya Sabha Secretariat / Cabinet Secretariat / Central Vigilance Commission / President's Secretariat / Prime Minister's Office / Planning Commission.
7. Staff Selection Commission, CGO Complex, Lodi Road, New Delhi.
8. National Commission for SC & ST, Lok Nayak Bhawan, New Delhi.

ADDITIONAL INFORMATION TO BE SENT ALONG WITH THE DERESERVATION PROPOSAL.

1. Total posts in the cadre.
2. No. of posts to which reservation not applicable.
3. No. of posts to which reservation is applicable.
4. No. of posts out of Column 3 filled up as on 02.07.1997, with following break-up:-

Category	Earmarked	Representation	Excess / Shortfall
1	2	3	4
UR			
SC			
ST			
OBC			

5. No. of posts out of Column 3 filled up after 02.07.1997, with following break-up:-
 - (i) Point No. in the roster
 - (ii) Category for which ear-marked, by whom vacated and with which category it has been filled up.
6. Posts now-proposed to be filled up as per post-based roster:-
 - (i) Sl. No. of the post in the roster and the category for which ear-marked viz. UR/SC/ST/OBC.
 - (ii) Excess / Shortfall of UR, SC, ST, OBC .
7. Category for which the post now-proposed to be filled up are earmarked, as per post-based roster.
8. Post based roster as on 02.07.1997 with changes, if any, thereafter.
